

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	02-09-2026 12:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	02-09-2026 12:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Defence
विभाग का नाम/Department Name	Department Of Defence Production
संगठन का नाम/Organisation Name	Troop Comforts Limited
कार्यालय का नाम/Office Name	*****
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :pkumar@ord.gov.in Buyer Email id: nktrpathi@ord.gov.in
वस्तु श्रेणी /Item Category	Manpower Hiring for Financial Services - Onsite; Chartered Accountant
अनुबंध अवधि /Contract Period	2 Year(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	5

बिड विवरण/Bid Details	
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
Payment Timelines	Payments shall be made to the Seller within 10 days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	306000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	26

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c). ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

GM TCLHQ KANPUR

TROOP COMFORTS LIMITED GT ROAD KANPUR 208013 UP, Department of Defence Production, Troop Comforts Limited, Ministry of Defence
(Gm Troop Comforts Ltd Corporate Hqrs Kanpur)

बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.

1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:[1786960157.pdf](#)

This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
AS PER BID AND QCBS ATTACHED	100	30	View File

Total Minimum Qualifying Marks for Technical Score: 30

QCBS Weightage(Technical:Financial):60:40

Presentation Venue:TROOP COMFORTS LIMITED CORPORATE HQRS GT ROAD KANPUR UP 208013

Manpower Hiring For Financial Services - Onsite; Chartered Accountant (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Deployment Location	Onsite
Type of Professional/Resources required	Chartered Accountant

विवरण/ Specification	मूल्य/ Values
Certifications of Professional/Resources required	AS PER BID AND ATC
Qualification of Professional/Resources required	AS PER BID AND ATC
Total Experience of Professionals / Resources (In years)	AS PER BID AND ATC
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of manpower deployed	अतिरिक्त आवश्यकता /Additional Requirement
1	*****	*****Kanpur Nagar	1	Number of Months : 24

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

TROOP
COMFORTS
LIMITED CORPORATE
HQRS
GT ROAD KANPUR UP 208013

2. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

GM TCLHQ KANPUR

. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

3. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

4. **Generic**

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

5. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

NOTE:

1. ALL BIDDERS ARE REQUESTED TO READ THE BID CAREFULLY AND ENCLOSE ALL THE RELEVANT DOCUMENTS IN SUPPORT OF ELIGIBILITY CRITERIA AND OTHER REQUIREMENT.

2. VENDORS HAVING MATCHED IP ADDRESS SHALL BE SUMMARILY DISQUALIFIED.

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6. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file](#).

7. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

GM TCLHQ KANPUR

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

8. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.

2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.

3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

Troop Comforts Limited, Kanpur
Scope of Work cum SLA

Hiring of a registered CA Firm for preparation of Financial Statements as per IND-AS requirements of Companies Act

for

TROOP COMFORTS LIMITED

INTRODUCTION:

1. Troop Comforts Limited (TCL) is a 100 % Government Owned corporations. Incorporated on 14.08.2021 and having its registered office at Troop Comforts Limited Headquarters, GT Road Kanpur, TCL is one of the seven new Government of India enterprises, under Ministry of Defence, formed by converting 41 Ordnance Factories under established Ordnance Factories Board into 07 DPSU (All information is available on website www.troopcomfortslimited.com).
2. TCL comprises of the following production units, non-production units and Corporate office:

S.No	State	In- Scope Locations
1	UTTAR PRADESH	a) TCL HQ, KANPUR b) ORDNANCE EQUIPMENT FACTORY, KANPUR c) ORDNANCE CLOTHING FACTORY, SHAHJAHANPUR d) ORDNANCE EQUIPMENT FACTORY, HAZRATPUR e) TCL TRAINING ACADEMY, KANPUR
2	TAMIL NADU	ORDNANCE CLOTHING FACTORY, AVADI

3. **Period of Engagement:** The period of engagement shall be for 24 months from the date of placement of supply order on firm. The firm should study the bid related documents carefully and quote fixed Lump sum charges for providing the service as per given scope of work and deliverables. The CMD, TCL reserves the right to issue necessary amendments to the contract, if deemed fit.
- 3.1 Firm has to ensure:
 - Preparation of both Unit wise and Consolidated Financial Statements (in line with IND AS requirement) for last two Quarters of FY 2026-27 & Final Accounts FY 2026-27 and every Quarters of FY 2027-28 & Final Accounts FY 2027-28.
 - Preparation of both Unit wise & Consolidated Financial Statement for First two Quarter of FY 2028-29.

Troop Comforts Limited, Kanpur
Scope of Work cum SLA

SCOPE OF WORK

1. **Preparation of Financial Statements including Balance Sheet, Profit & Loss Accounts and Cash Flow Statements etc. along with notes to accounts and other disclosures on quarterly and annual basis for all the units as well as consolidated for the entire company in line with Division II of Schedule III of Companies Act, meeting IND-AS requirements.**
2. **Assisting & Monitoring all units to complete following Associated & integral tasks related with the:**
 - Maintaining the books of accounts in the required format and prepare periodical reports and returns.
 - Cross-Checking and verifying the accounting entries, related to receipt and expenses and sales & purchase.
 - Correction of the ledgers, accounting entries and accounting heads.
 - Assisting in the making of schedules and supporting documents thereof.
 - Liaisoning with the TCL HQ, wherever accounting policies/guidelines are required.
 - Verification of Data/Trial balances on regular basis. (Fortnightly)
 - Passing of adjustment entries & cross checking of GST/Income tax provisions.
 - Inter factory transaction reconciliation/vendor/customer reconciliation.
 - Bank account reconciliation on Fortnightly basis.
 - Filling of returns for Income tax /TDS for all the Units.
 - **GST Compliance & GST return of TCL Group**
 - I. Compilation of outward Supply, ITC, RCM, Inward Supply and verification & recording in TALLY form data received from
 - a. OEF Kanpur UP
 - b. OCF Shahjahanpur UP
 - c. OEF Hazaratpur UP
 - d. OCF Avadi TN
 - e. TCL Training Academy Kanpur UP
 - f. TCL HQ Kanpur UP
 - II. Preparation of Rate Wise, Unit Wise and Section Wise Sale Report on monthly Basis.
 - III. Preparation of Input Tax Credit Report of Input, Capital Goods & Input Services.
 - IV. Preparation of RCM Liability Report and Claim of Input Tax Credit.
 - V. Monthly Filling of GSTR-1 Return on or before the due date as notified by the Government.
 - VI. Monthly preparation of computation report and generation of challan.
 - VII. Monthly filing of GSTR-3B return on or before the due date as notified by the Government
 - VIII. Submission of Monthly Report of Suppliers of which Input Tax Credit is Pending/Not Claimed.
 - IX. Compilation of Data of Goods Sent on Job Work and Received from Job Work.
 - X. Monthly Submission of Compliance Report.
 - XI. Submission of Legal opinion on GST as and when required.
 - XII. Guidance about the preparation of Changes in GST Law and Rules made thereunder.
 - XIII. Suggestion on Accounting Entries to be passed.
 - XIV. Reconciliation of Electronic Legers as maintained in GST Portal.
 - Income Tax TDS and GST TDS: Timely Payment, Filing of returns and cross conciliation of all units of TCL.
 - Passing of adjustment entries to finalize the Financial Statements (Cross checking with GST/Income Tax provisions).
 - SIT Reconciliation among TCL group of units and other DPSUs.

Troop Comforts Limited. Kanpur
Scope of Work cum SLA

- Working of Depreciation schedule both on SLM and WDV method.
- Developing a robust system for reliable data capturing.
- Working of Cost/NRV of Inventories at Unit level.
- Facilitation at the time of Audit by CAG, Statutory Auditors and other External/Internal auditors and prepare replies to the queries raised during the CAG Audit and assist TCL in the responding to the queries for the period of engagement (Even if the Contract is completed). As such the Contract will be completed only after the AGM followed by CAG Audit.
- Any other Accounting work considered necessary to complete the assignment.
- Compilation of relevant data (unit wise) to prepare Asset Register on Quarterly basis.
- Issuance of Local Content Certificate (UDIN generated) based on Costing/Material Procurement data to facilitate Bid Participation of GoI and other agencies.
- Necessary Certificates (UDIN generated) related with Fund utilization of CAPEX, R&D and Modernization etc.
- The deputed CA will facilitate a monthly reconciliation of Bank, Creditor & Debtor balances.

3. On-site physical support to be provided to each production unit for a minimum of four days per fortnight, and three days per month for non-production units. To fulfill this requirement, a dedicated team consisting of at least one Chartered Accountant (CA) and one Assistant will be deployed. It is essential that the names of the team members are specified during the interview stage, and changes will be authorized only with the approval from the management on case to case basis.

3.1 Timely Verification and re-conciliation of TALLY data of TCL units on monthly basis will be the sole responsibility of the CA firm.

3.2 The dedicated CA and assistants (CA Intermediate/ Accountants (min M. Com.)) would be responsible for checking/vouching of Ledger wise data set on monthly basis.

3.3 To design a proper MIS for the factories as well as TCLHQ for assessment and analysis of Financial position. Designing/Re-structuring various Forms/Formats in the existing ERP (Informix Database System) to generate the Uniform Reports amongst all the units is also a part of this requirement.

3.4 To monitor the issues for all statutory compliances of TDS, TCS, Advance Income Tax etc. All Income tax reconciliation to be ensured on Monthly basis.

3.5 A Monthly progress report be provided to Top Management on all pending issues.

4.0 A Quarterly Successful Job Completion Certificate issued by each units of TCL will be mandatory to release quarterly payments.

Troop Comforts Limited. Kanpur
Scope of Work cum SLA

Other Requirements

1. The firm entrusted with the work will deploy professionally qualified CA for execution of the Task.
2. The firm shall be required to deploy a minimum of 1 no. of Senior Financial Advisor who is having the experience of practicing as CA for more than 10 years (experience certificate of CA to be submitted at time of deployment). The role of Senior Financial Advisor (SFA) will be to supervise the activities as per terms and conditions of the contract and to be a single point of contact for interaction with management of TCL and rendering financial advice to the management of TCL. The SFA can be a partner or senior associate/employee. The SFA will be available at TCLHQ for at least twice in a week to discuss and compile all the data set.
3. Guiding and advising all Finance & Accounts Departments of TCL/Units for FY 2026-27 (last 2 quarters), FY 2027-28 (all quarters) & FY 2028-29 (first 2 Quarters) including of Final Accounts of FY 2026-27 & Final Accounts of FY 2027-28 and providing support with respect to preparation & presentation of financial statements both Unit wise and Consolidated for TCL in compliance to Commercial Accounting Norms (IND AS), best practices and in conformity to the requirements of CAG Auditors and Companies Act, 2013 & to help TCL in presentation of Financial Statement 2026-27 to FY 2028-29 (for first 2 Quarters) in AGM of the shareholders.
4. Imparting training of Book keeping & other related financial areas to the personnel for all the Units of TCL and corporate office on as and when required basis.
5. Guide TCL in the CAG audit and prepare replies to the queries raised during the CAG Audit and assist TCL in the responding to the queries with respect to accounting.
6. Provide advice to ensure compliances to all statutory requirements under the relevant Accounting Standards (IND AS) as required by the Companies Act.
7. Attend meetings of Internal Audit, Statutory Audit, Tax Audit, Supplementary Audit, Transaction Audit, Secretarial Audit on as and when requires basis apart from regular visits.
8. Any other related activity as may arise during the period of engagement.

Troop Comforts Limited. Kanpur
Scope of Work cum SLA

SPECIAL TERMS AND CONDITIONS:

1. The CA firm has to quote their professional charges (All inclusive) on fixed cost basis considering all contingencies including Fooding/Lodging/Travelling expenses /Local conveyance/ Overstaying/ Stationery etc. No other charges shall be payable.
2. The firm should not assign whole or a part of contract to any other firm. Sub-letting of the contract is not allowed.
3. Submission of an indemnity bond by the firm to compensate for any loss to TCL on account of any failure/negligence or lapses in discharging the duty by the firm.
4. No price escalation is allowed during the tenure of the contract being fixed price contract.
5. Income Tax/other taxes, if any, will be deducted before payment as per the procedure in vogue.
6. No client Related Document, data or any kind of material shall be allowed to be taken or transmitted outside the TCL premises without written permission from the buyer, in any manner whatsoever and shall function with highest standards of professional and ethical conduct. They shall sign Non-Disclosure Agreement with the TCL and exercise strict confidentiality of TCL data.
7. Payment Terms: Payment shall be made on quarterly basis (12.5% of Contract value) after getting job completion certificate from TCLHQ User Section (TCLHQ/F&A).
8. Penalty Clause: TCL reserves the right to cancel/foreclose the S.O. in the event of Non-Satisfactory Performance (Quarterly Basis) with forfeiture of Performance Security Deposit.
9. In case of any dispute, provision of TCLPM 2024 shall prevail.
10. To provide Turnover certificates, Networth Certificate, applicable GST rate GST certificate, Indigenization content certificate for participation in bid, Form 15CB, WCL requirement certificate as sought by bank, utilization certificates of Govt. funds and any other financial certificate required by any agency/authority from time to time and on same day basis.
11. For certificates obtained by TCL including HQ or units, fixed fee per certificate shall be included in the final Quoted Price. No extra payment shall be made in this regard.

Troop Comforts Limited, Kanpur
Scope of Work cum SLA

PART-B

Pre-Qualifying Criteria:-

MANDATORY REQUIREMENTS:

- (i) The service provider should be registered with professional bodies of Institute of Chartered Accountants of India. (ICAI certificate to be enclosed)
- (ii) Min 10 Yrs. Relevant Experience of at least one of the senior partners associated with the firm.
- (iii) No. of min CA's on roll/Partners/Assistant/Support Staff (ICAI certificate to be enclosed in case of CA/Partners) with the firm to be dedicated for TCL: Min 05 (Including senior most partner)
- (iv) Have successfully completed Minimum 01 Contract with any Listed/PSU Company having IND AS application. (Contract copy & Job completion Certificate /Self declaration). This contract must be completed in all respect before the closing date of this Tender Enquiry.
- (v) No of min Assistants to be deployed: Min 05
- (vi) The firm should not have faced insolvency proceedings or declared insolvent or under liquidation/ court receivership or any such similar proceedings. (Annual financial statement for the last three completed financial years alongwith a self-declaration duly signed & stamped)
- (vi) Following table is a compulsory requirement for consideration of Technical Bid.

Name of Unit	Name of Designated CA	Name of Assistants	Remark
TCLHQ	Confirm name with Regd number and contact details to be provided	Min one assistant to be named	Senior most partners responsible for all compilation and reporting should be named for TCL HQ with at least 01 dedicated assistant. He will also be the single point of contact and separate from CAs deployed at unit levels.
OEF	Confirm name with Regd number and contact details to be provided	Min one assistant to be named	One dedicated CA is required exclusively for this unit on continuous basis. He will also look after TCLTA and TCLHQ
OCFS	Confirm name with Regd number and contact details to be provided	Min one assistant to be named	One dedicated CA is required exclusively for this unit on continuous basis.
OEFHZ	Confirm name with Regd number and contact details to be provided	Min one assistant to be named	One dedicated CA is required exclusively for this unit on continuous basis.
OCFA	Confirm name with Regd number and contact details to be provided	Min one assistant to be named	One dedicated CA is required exclusively for this unit on continuous basis.

{QCBS (60:40) matrix will be applicable only on those firms QUALIFYING above- mentioned criteria.}

Troop Comforts Limited, Kanpur
Scope of Work cum SLA

QCBS MATRIX (60:40)

SI No	Basic requirement	Particulars	Criterion	Min Marks	Max Marks	Supporting Documents
1.	Working Experience with PSU	Firm must enclose copies of SO/Contract Agreements	a Min 1 Contract with PSU = 5 Marks b 2 or more Contract with PSU = 10 Marks	5	10	Copy of Contract Agreement/ Appointment Letter and completion certificate to be enclosed for preparation of Financial Statements.
2.	Working Experience with Listed Company	Firm must enclose copies of SO/Contract Agreements	1) Min 1 Contract with listed Company = 5 Marks 2) 2 OR MORE Contracts with Listed Company = 15 Marks	5	15	Copy of Contract Agreement/ Appointment Letter and completion certificate to be enclosed for preparation of Financial Statements.
3.	Working Experience in Audit	Firm must enclose copies of SO/Contract Agreements	1) Min 1 Contract with Listed/PSU Company for Audit work = 5 Marks 2) 2 OR MORE Contracts with Listed/PSU Company for audit work = 15 Marks	5	15	Copy of Contract Agreement/ Appointment Letter and completion certificate to be enclosed for auditing of Financial Statements.
4.	No. of dedicated CA's earmarked exclusively for TCL.	Min Partners /Full time CA as Employees dedicated to TCL	Min. 5 = 5 Marks >5 & <8 = 8 Marks ≥8 = 10 Marks	5	10	Firm's Constitution Certificate Or Engagement/Appointment letters issued to the engaged CAs along with their consent letters for engagement with the firm to support the claim.
5.	Working Knowledge of IND-AS application in preparing of Financial Statements with Listed Company/PSU	Applicability of IND AS requirements	1 Company = 10 Marks 2 Or More Company = 15 Marks	10	15	The SO/ Contract Agreement/ Appointment Letter will clearly spell out the condition of IND-AS applicability. Firm has to enclose any requisite certificate or self-declaration to prove that firm has completed such contract with IND AS applicability.
6.	a. DISA b. IND AS certificate of any partner from ICAI c. GST training certificate of any partner from ICAI/leading institution	Diploma in Information System Audit, IND AS certificate from ICAI and Certificate of GST training for any partner from ICAI/Leading institution engaged in Firm	DISA = 2 Marks IND AS certificate = 2 Marks GST Certificate = 1 Mark	0	5	Min 01 CA of the firm must have this certificates. Certificate to be enclosed.
7.	Presentation of Firm showcasing their credentials/ Experience			0	30	Presentation to the Designated Committee of TCL on Experience & Credentials of the firm.
TOTAL				30	100	

[Firms must ensure that all the relevant documents are enclosed to substantiate their claim (All Registration Certificates/Appointment Letter or any other material documents must be legitimate as on the date of final Submission).]

Troop Comforts Limited, Kanpur
Scope of Work cum SLA

Check sheet

(Please tick appropriately)

Sl. no.	Requirement	Documents	Enclosed/ Not enclosed
1.	EMD	EMD/ EMD exemption document in case EMD not deposited.	
2.	Insolvency	Annual financial statement for the last three completed financial years alongwith a self-declaration duly signed & stamped	
3.	Registration Certification of Company	ICAI valid registration certificate	
4.	No. of dedicated staff with names	Factory/unit wise total staff dedicated for the job alongwith their ICAI registration certificates for CAs and qualification profiles of Assistants on Company's Letter head.	
5.	Working knowledge of IND AS application	Contract Agreement with clearly spelled out IND AS application in preparation of Financial Statements. Certificate by buyer or self-certification by firm that firm has completed the work.	
6.	Working Experience with PSU	i) Contract Agreement / Appointment letter	
		ii) Completion Certificate from the Appointee Organization of a PSU	
7.	Working Experience with Listed Company	i) Contract Agreement / Appointment letter	
		ii) Completion Certificate from the Appointee Organization of a Listed Company.	
8.	Working Experience in Audit	i) Contract Agreement / Appointment letter	
		ii) Completion Certificate from the Appointee Organization of a Listed Company/PSU.	
9.	DISA, IND AS certificate of any partner from ICAI and GST training certificate of any partner from ICAI/leading institution	Diploma in Information System Audit, IND AS certificate from ICAI and Certificate of GST training for any partner from ICAI/Leading institution engaged in Firm	
10.	Presentation of firm showcasing credentials/ experience	Separate PPT showcasing profile, experience and relevant information of the company to be enclosed (PPT is to be presented post shortlisting for presentation for which firm shall be intimated by TCLHQ at later stage)	
11.	Pre-Contract Integrity Pact	The Annexure-7 (B) attached in the Bid, has to be submitted by firm with the Bid duly completed in all respect.	
12.	Agreed for submission of Performance security deposit, in case Contract awarded		YES

Troop Comforts Limited, Kanpur
Scope of Work cum SLA

13.	Accepted all Bid conditions including Penalty clause		YES
14.	Rates quoted are firm and fixed Rate quoted after going through SCOPE OF WORK and other requirement of TCL as per BID		YES

ANNEXURE-7(B): PRE-CONTRACT INTEGRITY PACT
(FOR CASES VALUING ABOVE RS. 50 LAKH AND UP TO 100 CR)

General

1. Whereas the GM/Sr.GM, hereinafter referred to as the Buyer and the first party, proposes to procure (Name of the Store/ Equipment), hereinafter referred to as Defence Stores, and M/s. _____ represented by, Mr. / Mrs. _____, Chief Executive Officer (which term, unless expressly indicated by the contract, shall be deemed to include its successors and its assignees), hereinafter referred to as the Bidder/Seller and the second party, is willing to offer/has offered the stores.

2. Whereas the Bidder is a private company/public company/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the Buyer is a unit under TCL, Ministry of Defence, Government of India Enterprises.

Objectives

3. Now, therefore, the Buyer and the Bidder agree to enter into this pre-contract agreement, hereinafter referred to as Integrity Pact, to avoid all forms of corruption by following a system that is fair, transparent and free from any influence / unprejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

3.1 Enabling the Buyer to obtain the desired defence stores at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

3.2 Enabling bidders to abstain from bribing or any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also refrain from bribing and other corrupt practices and the Buyer will commit to prevent corruption, in any form, by their officials by following transparent procedures.

Commitments of the Buyer

4. The Buyer Commits itself to the following:-
 - 4.1 The Buyer undertakes that no official of the Buyer, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the Bidder, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the Contract.
 - 4.2 The Buyer will, during the pre-contract stage, treat all Bidders alike, and will provide to all Bidders the same information and will not provide any such information to any particular Bidder which could afford an advantage to that particular Bidder in comparison to other Bidders.
 - 4.3 All the officials of the Buyer will report to the appropriate Government office any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
5. In case of any such preceding misconduct on the part of such official(s) is reported by the Bidder to the Buyer with full and verifiable facts and the same is prima facie found to be correct by the Buyer, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the Buyer and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the Buyer the proceedings under the contract would not be stalled.

Commitments of Bidders

6. The Bidder commits himself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of his bid or during any

pre-contract or post- contract stage in order to secure the contract or in furtherance to secure it and in particular commits himself to the following:-

6.1 The Bidder will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Buyer, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the Contract.

6.2 The Bidder further undertakes that he has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Buyer or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the Contract or any other Contract with the Government for showing or forbearing to show favour or disfavour to any person in relation to the Contractor any other Contract with the Government.

6.3 The Bidder will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.

6.4 The Bidder will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.

6.5 The Bidder further confirms and declares to the Buyer that the Bidder is the original manufacturer/integrator/ authorized government sponsored export entity of the defence stores and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the Buyer or any of its functionaries, whether officially or unofficially to the award of the contract to the Bidder, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.

6.6 The Bidder, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the Buyer or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.

6.7 The Bidder shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the Buyer as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The Bidder also undertakes to exercise due and adequate care lest any such information is divulged.

6.8 The Bidder commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.

6.9 The Bidder shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.

7. Previous Transgression

7.1 The Bidder declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India, that could justify bidder's exclusion from the tender process.

7.2 If the Bidder makes incorrect statement on this subject, Bidder can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

8. Earnest Money/Security Deposit

8.1 All procurement cases above Rs. 50 Lakhs and up to Rs. 100 Cr, Integrity Pact is required to be executed without any

additional Financial Guarantee. The EMD/SD/PBG required to be submitted by the vendor as prescribed in the respective Procurement Manual shall only act as the financial guarantee for the IP.

8.2 The validity of the IP will be the validity of the EMD/SD/PBG or the complete conclusion of contractual obligations to complete satisfaction of both the bidder and the buyer, whichever is later. In case there are more than one bidder, the Earnest Money/Security Deposit shall be refunded by the buyer to those bidder(s) whose bid does not qualify (do not qualify) after the stages of TEC/ TPC, as constituted by the Buyer, immediately after a recommendation is made by the TEC/TPC on bid(s) after an evaluation.

8.3 In the case of successful bidder a clause would also be incorporated in the Article pertaining to Performance Bond in the Purchase Contract that the provisions of Sanctions for Violation shall be applicable for forfeiture of Performance Bond in case of a decision by the Buyer to forfeit the same without assigning any reason for imposing sanction for violation of this pact.

8.4 The provisions regarding Sanctions for Violation in Integrity Pact include forfeiture of Performance Bond in case of a decision by the Buyer to forfeit the same without assigning any reason for imposing sanction for violation of Integrity Pact.

8.5 No interest shall be payable by the Buyer to the Bidder(s) on Earnest Money/Security Deposit for the period of its currency.

9. Company Code of Conduct

9.1 Bidders are also advised to have a company code of conduct (clearly rejecting the use of bribes and other unethical behaviour) and a compliance program for the implementation of the code of conduct throughout the company.

10. Sanctions for Violation

10.1 Any breach of the aforesaid provisions by the Bidder or any one employed by him or acting on his behalf (whether with or

without the knowledge of the Bidder) or the commission of any offence by the Bidder or any one employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act 1988 or any other act enacted for the prevention of corruption shall entitle the Buyer to take all or any one of the following actions, wherever required:-

(i) To immediately call off the pre-contract negotiations without assigning any reason or giving any compensation to the Bidder. However, the proceedings with the other Bidder(s) would continue.

(ii) The Earnest Money/Security Deposit/Performance Bond shall stand forfeited either fully or partially, as decided by the Buyer and the Buyer shall not be required to assign any reason therefore.

(iii) To immediately cancel the contract, if already signed, without giving any compensation to the Bidder.

(iv) To recover all sums already paid by the Buyer, and in case of an Indian Bidder with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India (or Base Rate of State Bank of India in the absence of Prime Lending Rate) and in case of a Bidder from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the Bidder from the Buyer in connection with any other contract for any other defence stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.

(v) To encash the advance bank guarantee and performance-cum-warranty bond, if furnished by the Bidder, in order to recover the payments, already made by the Buyer, along with interest.

(vi) To cancel all or any other Contracts with the Bidder.

(vii) To ban the Bidder from entering into any bid from the Government of India for a minimum period of five years and not more than ten years at the discretion of the Buyer. (viii) To recover all sums paid in violation of this Pact by Bidder(s) to any middleman or agent or broker with a view to securing the contract.

(ix) If the Bidder or any employee of the Bidder or any person acting on behalf of the Bidder, either directly or indirectly, is closely related to any of the officers of the Buyer, or alternatively, if any close relative of an officer of the Buyer has financial interest/stake in the Bidder's firm, the same shall be disclosed by the Bidder at the time of filing of tender. Any failure to disclose the interest involved shall entitle the Buyer to rescind the contract without payment of any compensation to the Bidder.

The term "close relative" for this purpose would mean spouse whether residing with the Government servant or not, but not include a spouse separated from the Government servant by a decree or order of a competent court; son or daughter or step son or step daughter and wholly dependent upon Government servant, but does not include a child or step child who is no longer in any way dependent upon the Government servant or of whose custody the Government servant has been deprived of by or under any law; any other person related, whether by blood or marriage, to the Government servant or to the Government servant's wife or husband and wholly dependent upon Government servant.

(x) The Bidder shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the Buyer, and if he does so, the Buyer shall be entitled forthwith to rescind the contract and all other contracts with the Bidder. The Bidder shall be liable to pay compensation for any loss or damage to the Buyer resulting from such rescission and the Buyer shall be entitled to deduct the amount so payable from the money(s) due to the Bidder.

(xi) In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the Buyer with the Bidder, the same shall not be opened.

10.2 The decision of the Buyer to the effect that a breach of the provisions of this Integrity Pact has been committed by the Bidder shall be final and binding on the Bidder, however, the Bidder can approach the monitor(s) appointed for the purposes of this Pact.

11. Fall Clause

11.1 The Bidder undertakes that he has not supplied/is not supplying the similar systems or subsystems at a price lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India and if it is found at any stage that the similar system or sub-system was supplied by the Bidder to any other Ministry/Department of the Government of India at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the Bidder to the Buyer, if the contract has already been concluded.

11.2 The Bidder shall strive to accord the most favoured customer treatment to the Buyer in respect of all matters pertaining to the present case.

12. Independent Monitors

12.1 The Buyer has appointed Independent Monitor(s) for this Pact in consultation with the Central Vigilance Commission (**Names and Addresses of the Monitors to be given**):

12.2 As soon as the Monitor notices, or believes to notice, a violation of this Pact, he will so inform **the GM/Sr.GM.**

12.3 As per para 5.13 of CVC OM No. 05/01/22 issued vide letter No. 015/VGL/091 dated 25.01.2022, in the event of any dispute between the management and the contractor relating to those contracts where Integrity Pact is applicable, in case, both the parties are agreeable, they may try to settle dispute through mediation before the panel of IEMs in a time bound manner. If required, the organizations may adopt any mediation rules for this purpose. In case, the dispute remains unresolved even after mediation by the panel of IEMs, the organization may take further action as per the terms & conditions of the contract.

13. Examination of Books of Accounts

In case of any allegation of violation of any provisions of this Integrity Pact or payment of commission, the Buyer or its agencies shall be entitled to examine the Books of Accounts of the Bidder and the Bidder shall provide necessary information of the relevant financial documents in English and shall extend all possible help for the purpose of such examination.

14. Law and Place of Jurisdiction

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the Buyer i.e. the nearest location from the seat of the Buyer of a High Court or a Bench of High Court.

15. Other Legal Actions

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

16. Validity

16.1 The validity of this Integrity Pact shall be from date of its signing and will remain valid upto the validity of the PBG or the complete conclusion of contractual obligations to complete satisfaction of both the Buyer and the Bidder/Seller, whichever is later.

16.2 Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

17. The Parties hereby sign this Integrity Pact at _____ on _____.

BUYER


(Dr. Pramod Kumar)

Designation: DGM

TCL unit: TCLHS, Kanpur

BIDDER

()

Chief Executive Officer

Name of Firm: _____

Witness

1. N. K. Tripathi 
2. Rajesh Kumar, cm 

Witness

1. _____
2. _____

Troop Comforts Limited, Kanpur
Scope of Work cum SLA

PART-B

Pre-Qualifying Criteria:-

MANDATORY REQUIREMENTS:

- (i) The service provider should be registered with professional bodies of Institute of Chartered Accountants of India. (ICAI certificate to be enclosed)
- (ii) Min 10 Yrs. Relevant Experience of at least one of the senior partners associated with the firm.
- (iii) No. of min CA's on roll/Partners/Assistant/Support Staff (ICAI certificate to be enclosed in case of CA/Partners) with the firm to be dedicated for TCL: Min 05 (Including senior most partner)
- (iv) Have successfully completed Minimum 01 Contract with any Listed/PSU Company having IND AS application. (Contract copy & Job completion Certificate /Self declaration). This contract must be completed in all respect before the closing date of this Tender Enquiry.
- (v) No of min Assistants to be deployed: Min 05
- (vi) The firm should not have faced insolvency proceedings or declared insolvent or under liquidation/ court receivership or any such similar proceedings. (Annual financial statement for the last three completed financial years alongwith a self-declaration duly signed & stamped)
- (vi) Following table is a compulsory requirement for consideration of Technical Bid.

Name of Unit	Name of Designated CA	Name of Assistants	Remark
TCLHQ	Confirm name with Regd number and contact details to be provided	Min one assistant to be named	Senior most partners responsible for all compilation and reporting should be named for TCL HQ with at least 01 dedicated assistant. He will also be the single point of contact and separate from CAs deployed at unit levels.
OEF	Confirm name with Regd number and contact details to be provided	Min one assistant to be named	One dedicated CA is required exclusively for this unit on continuous basis. He will also look after TCLTA and TCLHQ
OCFS	Confirm name with Regd number and contact details to be provided	Min one assistant to be named	One dedicated CA is required exclusively for this unit on continuous basis.
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{QCBS (60:40) matrix will be applicable only on those firms QUALIFYING above- mentioned criteria.}

Troop Comforts Limited, Kanpur
Scope of Work cum SLA

QCBS MATRIX (60:40)

SI No	Basic requirement	Particulars	Criterion	Min Marks	Max Marks	Supporting Documents
1.	Working Experience with PSU	Firm must enclose copies of SO/Contract Agreements	a Min 1 Contract with PSU = 5 Marks b 2 or more Contract with PSU = 10 Marks	5	10	Copy of Contract Agreement/ Appointment Letter and completion certificate to be enclosed for preparation of Financial Statements.
2.	Working Experience with Listed Company	Firm must enclose copies of SO/Contract Agreements	1) Min 1 Contract with listed Company = 5 Marks 2) 2 OR MORE Contracts with Listed Company = 15 Marks	5	15	Copy of Contract Agreement/ Appointment Letter and completion certificate to be enclosed for preparation of Financial Statements.
3.	Working Experience in Audit	Firm must enclose copies of SO/Contract Agreements	1) Min 1 Contract with Listed/PSU Company for Audit work = 5 Marks 2) 2 OR MORE Contracts with Listed/PSU Company for audit work = 15 Marks	5	15	Copy of Contract Agreement/ Appointment Letter and completion certificate to be enclosed for auditing of Financial Statements.
4.	No. of dedicated CA's earmarked exclusively for TCL.	Min Partners /Full time CA as Employees dedicated to TCL	Min. 5 = 5 Marks >5 & <8 = 8 Marks ≥8 = 10 Marks	5	10	Firm's Constitution Certificate Or Engagement/Appointme nt letters issued to the engaged CAs along with their consent letters for engagement with the firm to support the claim.
5.	Working Knowledge of IND-AS application in preparing of Financial Statements with Listed Company/PSU	Applicability of IND AS requirements	1 Company = 10 Marks 2 Or More Company = 15 Marks	10	15	The SO/ Contract Agreement/ Appointment Letter will clearly spell out the condition of IND-AS applicability. Firm has to enclose any requisite certificate or self-declaration to prove that firm has completed such contract with IND AS applicability.
6.	a. DISA b. IND AS certificate of any partner from ICAI c. GST training certificate of any partner from ICAI/leading institution	Diploma in Information System Audit, IND AS certificate from ICAI and Certificate of GST training for any partner from ICAI/Leading institution engaged in Firm	DISA = 2 Marks IND AS certificate = 2 Marks GST Certificate = 1 Mark	0	5	Min 01 CA of the firm must have this certificates. Certificate to be enclosed.
7.	Presentation of Firm showcasing their credentials/ Experience			0	30	Presentation to the Designated Committee of TCL on Experience & Credentials of the firm.
TOTAL				30	100	

[Firms must ensure that all the relevant documents are enclosed to substantiate their claim (All Registration Certificates/Appointment Letter or any other material documents must be legitimate as on the date of final Submission).]

ANNEXURE-7(B): PRE-CONTRACT INTEGRITY PACT
(FOR CASES VALUING ABOVE RS. 50 LAKH AND UP TO 100 CR)

General

1. Whereas the GM/Sr.GM, hereinafter referred to as the Buyer and the first party, proposes to procure (Name of the Store/ Equipment), hereinafter referred to as Defence Stores, and M/s. _____ represented by, Mr. / Mrs. _____, Chief Executive Officer (which term, unless expressly indicated by the contract, shall be deemed to include its successors and its assignees), hereinafter referred to as the Bidder/Seller and the second party, is willing to offer/has offered the stores.

2. Whereas the Bidder is a private company/public company/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the Buyer is a unit under TCL, Ministry of Defence, Government of India Enterprises.

Objectives

3. Now, therefore, the Buyer and the Bidder agree to enter into this pre-contract agreement, hereinafter referred to as Integrity Pact, to avoid all forms of corruption by following a system that is fair, transparent and free from any influence / unprejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

3.1 Enabling the Buyer to obtain the desired defence stores at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

3.2 Enabling bidders to abstain from bribing or any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also refrain from bribing and other corrupt practices and the Buyer will commit to prevent corruption, in any form, by their officials by following transparent procedures.

Commitments of the Buyer

4. The Buyer Commits itself to the following:-
 - 4.1 The Buyer undertakes that no official of the Buyer, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the Bidder, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the Contract.
 - 4.2 The Buyer will, during the pre-contract stage, treat all Bidders alike, and will provide to all Bidders the same information and will not provide any such information to any particular Bidder which could afford an advantage to that particular Bidder in comparison to other Bidders.
 - 4.3 All the officials of the Buyer will report to the appropriate Government office any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
5. In case of any such preceding misconduct on the part of such official(s) is reported by the Bidder to the Buyer with full and verifiable facts and the same is prima facie found to be correct by the Buyer, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the Buyer and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the Buyer the proceedings under the contract would not be stalled.

Commitments of Bidders

6. The Bidder commits himself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of his bid or during any

pre-contract or post- contract stage in order to secure the contract or in furtherance to secure it and in particular commits himself to the following:-

6.1 The Bidder will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Buyer, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the Contract.

6.2 The Bidder further undertakes that he has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Buyer or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the Contract or any other Contract with the Government for showing or forbearing to show favour or disfavour to any person in relation to the Contractor any other Contract with the Government.

6.3 The Bidder will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.

6.4 The Bidder will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.

6.5 The Bidder further confirms and declares to the Buyer that the Bidder is the original manufacturer/integrator/ authorized government sponsored export entity of the defence stores and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the Buyer or any of its functionaries, whether officially or unofficially to the award of the contract to the Bidder, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.

6.6 The Bidder, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the Buyer or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.

6.7 The Bidder shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the Buyer as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The Bidder also undertakes to exercise due and adequate care lest any such information is divulged.

6.8 The Bidder commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.

6.9 The Bidder shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.

7. Previous Transgression

7.1 The Bidder declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India, that could justify bidder's exclusion from the tender process.

7.2 If the Bidder makes incorrect statement on this subject, Bidder can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

8. Earnest Money/Security Deposit

8.1 All procurement cases above Rs. 50 Lakhs and up to Rs. 100 Cr, Integrity Pact is required to be executed without any

additional Financial Guarantee. The EMD/SD/PBG required to be submitted by the vendor as prescribed in the respective Procurement Manual shall only act as the financial guarantee for the IP.

8.2 The validity of the IP will be the validity of the EMD/SD/PBG or the complete conclusion of contractual obligations to complete satisfaction of both the bidder and the buyer, whichever is later. In case there are more than one bidder, the Earnest Money/Security Deposit shall be refunded by the buyer to those bidder(s) whose bid does not qualify (do not qualify) after the stages of TEC/ TPC, as constituted by the Buyer, immediately after a recommendation is made by the TEC/TPC on bid(s) after an evaluation.

8.3 In the case of successful bidder a clause would also be incorporated in the Article pertaining to Performance Bond in the Purchase Contract that the provisions of Sanctions for Violation shall be applicable for forfeiture of Performance Bond in case of a decision by the Buyer to forfeit the same without assigning any reason for imposing sanction for violation of this pact.

8.4 The provisions regarding Sanctions for Violation in Integrity Pact include forfeiture of Performance Bond in case of a decision by the Buyer to forfeit the same without assigning any reason for imposing sanction for violation of Integrity Pact.

8.5 No interest shall be payable by the Buyer to the Bidder(s) on Earnest Money/Security Deposit for the period of its currency.

9. Company Code of Conduct

9.1 Bidders are also advised to have a company code of conduct (clearly rejecting the use of bribes and other unethical behaviour) and a compliance program for the implementation of the code of conduct throughout the company.

10. Sanctions for Violation

10.1 Any breach of the aforesaid provisions by the Bidder or any one employed by him or acting on his behalf (whether with or

without the knowledge of the Bidder) or the commission of any offence by the Bidder or any one employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act 1988 or any other act enacted for the prevention of corruption shall entitle the Buyer to take all or any one of the following actions, wherever required:-

(i) To immediately call off the pre-contract negotiations without assigning any reason or giving any compensation to the Bidder. However, the proceedings with the other Bidder(s) would continue.

(ii) The Earnest Money/Security Deposit/Performance Bond shall stand forfeited either fully or partially, as decided by the Buyer and the Buyer shall not be required to assign any reason therefore.

(iii) To immediately cancel the contract, if already signed, without giving any compensation to the Bidder.

(iv) To recover all sums already paid by the Buyer, and in case of an Indian Bidder with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India (or Base Rate of State Bank of India in the absence of Prime Lending Rate) and in case of a Bidder from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the Bidder from the Buyer in connection with any other contract for any other defence stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.

(v) To encash the advance bank guarantee and performance-cum-warranty bond, if furnished by the Bidder, in order to recover the payments, already made by the Buyer, along with interest.

(vi) To cancel all or any other Contracts with the Bidder.

(vii) To ban the Bidder from entering into any bid from the Government of India for a minimum period of five years and not more than ten years at the discretion of the Buyer. (viii) To recover all sums paid in violation of this Pact by Bidder(s) to any middleman or agent or broker with a view to securing the contract.

(ix) If the Bidder or any employee of the Bidder or any person acting on behalf of the Bidder, either directly or indirectly, is closely related to any of the officers of the Buyer, or alternatively, if any close relative of an officer of the Buyer has financial interest/stake in the Bidder's firm, the same shall be disclosed by the Bidder at the time of filing of tender. Any failure to disclose the interest involved shall entitle the Buyer to rescind the contract without payment of any compensation to the Bidder.

The term "close relative" for this purpose would mean spouse whether residing with the Government servant or not, but not include a spouse separated from the Government servant by a decree or order of a competent court; son or daughter or step son or step daughter and wholly dependent upon Government servant, but does not include a child or step child who is no longer in any way dependent upon the Government servant or of whose custody the Government servant has been deprived of by or under any law; any other person related, whether by blood or marriage, to the Government servant or to the Government servant's wife or husband and wholly dependent upon Government servant.

(x) The Bidder shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the Buyer, and if he does so, the Buyer shall be entitled forthwith to rescind the contract and all other contracts with the Bidder. The Bidder shall be liable to pay compensation for any loss or damage to the Buyer resulting from such rescission and the Buyer shall be entitled to deduct the amount so payable from the money(s) due to the Bidder.

(xi) In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the Buyer with the Bidder, the same shall not be opened.

10.2 The decision of the Buyer to the effect that a breach of the provisions of this Integrity Pact has been committed by the Bidder shall be final and binding on the Bidder, however, the Bidder can approach the monitor(s) appointed for the purposes of this Pact.

11. Fall Clause

11.1 The Bidder undertakes that he has not supplied/is not supplying the similar systems or subsystems at a price lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India and if it is found at any stage that the similar system or sub-system was supplied by the Bidder to any other Ministry/Department of the Government of India at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the Bidder to the Buyer, if the contract has already been concluded.

11.2 The Bidder shall strive to accord the most favoured customer treatment to the Buyer in respect of all matters pertaining to the present case.

12. Independent Monitors

12.1 The Buyer has appointed Independent Monitor(s) for this Pact in consultation with the Central Vigilance Commission (**Names and Addresses of the Monitors to be given**):

12.2 As soon as the Monitor notices, or believes to notice, a violation of this Pact, he will so inform **the GM/Sr.GM.**

12.3 As per para 5.13 of CVC OM No. 05/01/22 issued vide letter No. 015/VGL/091 dated 25.01.2022, in the event of any dispute between the management and the contractor relating to those contracts where Integrity Pact is applicable, in case, both the parties are agreeable, they may try to settle dispute through mediation before the panel of IEMs in a time bound manner. If required, the organizations may adopt any mediation rules for this purpose. In case, the dispute remains unresolved even after mediation by the panel of IEMs, the organization may take further action as per the terms & conditions of the contract.

13. Examination of Books of Accounts

In case of any allegation of violation of any provisions of this Integrity Pact or payment of commission, the Buyer or its agencies shall be entitled to examine the Books of Accounts of the Bidder and the Bidder shall provide necessary information of the relevant financial documents in English and shall extend all possible help for the purpose of such examination.

14. Law and Place of Jurisdiction

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the Buyer i.e. the nearest location from the seat of the Buyer of a High Court or a Bench of High Court.

15. Other Legal Actions

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

16. Validity

16.1 The validity of this Integrity Pact shall be from date of its signing and will remain valid upto the validity of the PBG or the complete conclusion of contractual obligations to complete satisfaction of both the Buyer and the Bidder/Seller, whichever is later.

16.2 Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

17. The Parties hereby sign this Integrity Pact at _____ on _____.

BUYER


(Dr. Pramod Kumar)

Designation: DGM

TCL unit: TCLHS, Kanpur

BIDDER

()

Chief Executive Officer

Name of Firm: _____

Witness

1. N. K. Tripathi 
2. Rajesh Kumar, cm 

Witness

1. _____
2. _____