बिड संख्या/Bid Number: GEM/2026/B/7925316
दिनांक /Dated: 17-08-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	01-09-2026 16:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	01-09-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	30 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Chhattisgarh
विभाग का नाम/Department Name	School Education Department Chhattisgarh
संगठन का नाम/Organisation Name	N/a
कार्यालय का नाम/Office Name	Samagra Shiksha
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :spossa.cg@nic.in Buyer Email id: naved2100@gmail.com
वस्तु श्रेणी /Item Category	Financial Audit Services - Audit report; CA Firm
अनुबंध अवधि /Contract Period	1 Month(s) 1 Day(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	2 Year (s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / **Minimum number of bids required to disable automatic bid extension**	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / **Number of days for which Bid would be auto-extended**	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / **Number of Auto Extension count**	1
बिड से रिवर्स नीलामी सक्रिय किया/**Bid to RA enabled**	No
बिड का प्रकार/**Type of Bid**	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /**Time allowed for Technical Clarifications during technical evaluation**	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / **Estimated Bid Value in INR (Inclusive of all taxes)**	210000
मूल्यांकन पद्धति/**Evaluation Method**	Total value wise evaluation
मध्यस्थता खंड/**Arbitration Clause**	No
सुलह खंड/**Mediation Clause**	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No

Limited Tender

Limited Tender Applicable	Yes
Reason	The competent authority in the Ministry or Department has certified that the demand is urgent, and any additional expenditure involved by not procuring through advertised tender enquiry is justified in view of urgency. The Ministry or Department has placed on record the nature of the urgency and reasons why the procurement could not be anticipated.
List of Seller Organization for participation	***************, ***************, ***************, ***************

1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Financial Audit Services - Audit Report; CA Firm (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Scope of Work	Audit report
Type of Financial Audit Partner	CA Firm
Type of Financial Audit	Statutory Audit
Category of Work under Financial Audit	Audit of financial statements , Compliance with contracts , Bank Transactions
Type of Industries/Functions	Payables , Receivables
Frequency of Progress Report	Monthly
MIS Reporting for Financial Audit support	Yes
Frequency of MIS reporting	Monthly
State	NA
District	NA
एडऑन /Addon(s)	
Post Financial Audit Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

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परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Naved Rahman Shad	492001,State Project Office, Samagra Shiksha, 2nd Floor, Composite Education Building, Board Office Campus, Pension Bada, Raipur	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

   OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.
   For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. **Buyer Added Bid Specific ATC**

   Buyer uploaded ATC document Click here to view the file .

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such

suspension period has already expired.

4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

SAMAGRA SHIKSHA CHHATTISGARH
State Project Office of Samagra Shiksha,
Department of School Education, GoCG,
2nd Floor, CGBSE Building, Pension Bada,
Tagore Nagar, Raipur, Chhattisgarh,
Phone: 0771- 2445052,
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Website: https://www.ssachhattisgarh.gov.in &
https://gem.gov.in

Open Tender /REQUEST FOR PROPOSAL (RFP)
FOR
Selection of Chartered Accountant Firm for Audit of PM-JANMAN and DA-JGUA

General Terms and Conditions – Buyer Specific Clauses

Whenever there is any conflict between the provision in the General Terms and Conditions – Buyer Specific Clauses and that in the GTC/STC of GeM, the provision contained in the General Terms and Conditions – Buyer Specific Clauses shall prevail

1. NOTICE INVITING BID

Online bids are invited from eligible **Chartered Accountant Firms registered with the Institute of Chartered Accountants of India (ICAI)** for undertaking the **Financial, Compliance and Scheme Audit of funds and expenditure under Pradhan Mantri Janjati Adivasi Nyaya Maha Abhiyan (PM-JANMAN) and Dharti Aaba Janjatiya Gram Utkarsh Abhiyan (DA-JGUA)** implemented in Chhattisgarh.

The assignment shall cover the State-level implementing/nodal agency and such District/ Implementing Agencies as may be identified by the Department.

2. OBJECTIVE OF THE ASSIGNMENT

The objective of the audit is to independently verify whether:

1. Funds received under PM-JANMAN and DA-JGUA have been accounted for correctly.
2. Expenditure has been incurred for the intended scheme objectives.
3. Expenditure is supported by proper records, vouchers and approvals.
4. Funds have been maintained and operated in accordance with applicable SNA/PFMS and Government financial procedures.
5. Procurement and expenditure have been undertaken in accordance with applicable Government of India scheme guidelines and Chhattisgarh Government financial/procurement rules.
6. UCs, SoEs and financial statements are supported by underlying records.
7. Any unspent balance, advances, interest and other liabilities are properly accounted for.
8. Internal controls and financial management systems are adequate.

3. SCOPE OF AUDIT

The selected CA Firm shall undertake, inter alia, the following:

A. Financial Audit

- Verification of receipts and releases under PM-JANMAN and DA-JGUA.
- Verification of expenditure against approved components and sanctions.
- Verification of cash book, ledger, bank book and other accounting records.
- Bank reconciliation and verification of bank/SNA accounts.
- Verification of interest earned and its accounting.
- Verification of advances and their adjustment.
- Verification of unspent balances.
- Verification of vouchers and supporting documents.
- Verification of expenditure classification.

B. PFMS/SNA Audit

The auditor shall verify, wherever applicable:

- PFMS transactions;
- SNA account transactions;
- releases and transfers;

- expenditure reported through PFMS;
- bank reconciliation;
- pending/failed transactions;
- unspent balances;
- mapping of expenditure with approved scheme components.

C. Compliance Audit

The auditor shall verify compliance with:

- PM-JANMAN Operational Guidelines;
- DA-JGUA Guidelines;
- relevant Ministry of Tribal Affairs instructions;
- applicable Government of India financial instructions;
- applicable Chhattisgarh Government financial rules;
- Chhattisgarh Store Purchase Rules/procurement instructions;
- applicable GeM/e-procurement requirements;
- applicable delegation of financial powers;
- sanction orders and administrative approvals.

The Ministry of Tribal Affairs publishes the relevant PM-JANMAN and DA-JGUA guidelines on its official portal. Chhattisgarh Finance Department also maintains the State's rules, instructions and financial directives on its official website.

D. Procurement Verification

For selected transactions, the auditor shall verify:

- administrative/financial approval;
- estimate and sanction;
- tender/quotation process;
- GeM procurement, wherever applicable;
- comparative statement;
- purchase order/work order;
- supply/work completion;
- inspection/acceptance;
- invoice and payment;
- applicable taxes;
- performance security/PBG, wherever applicable;
- compliance with applicable procurement rules.

E. Physical Verification

Where directed by the Department, the auditor shall conduct sample-based physical verification of:

- assets created;
- equipment/material purchased;
- infrastructure works;
- beneficiary-related expenditure;

- selected project activities.

F. Utilisation Certificate and SoE

The CA Firm shall assist in verification/reconciliation of:

- Utilisation Certificates;
- Statements of Expenditure;
- component-wise expenditure;
- year-wise expenditure;
- unspent funds;
- interest;
- advances;
- pending adjustments.

This is particularly important because PM-JANMAN implementation guidance links subsequent fund release with submission of SoE/UC and utilisation of funds under applicable SNA procedures.

4. PERIOD OF AUDIT

The audit shall cover:

PM-JANMAN: Financial Year(s) 2025 to 2026

DA-JGUA: Financial Year(s) 2025 to 2026

The Department may extend the assignment for subsequent financial years, subject to applicable rules and approval of the competent authority.

5. ELIGIBILITY CRITERIA

A bidder should satisfy the following minimum conditions:

Sl.	Eligibility	Minimum Requirement
1	Constitution	Firm registered with ICAI
2	Firm existence	Minimum **3 years**
3	Statutory registration	Valid ICAI Firm Registration Number
4	Government audit experience	At least **2 completed audit/financial consultancy assignments** for Government Department/PSU/Government Society/Autonomous Body/Centrally Sponsored Scheme during the last 5 financial years
5	Relevant scheme experience	Experience in audit of Government schemes/CSS/SNA/PFMS/Grant-in-Aid projects – **preferred**
6	GST	Valid GST registration, wherever applicable
7	PAN	Valid PAN
8	Blacklisting	Firm should not have been blacklisted/debarred by any Central/State Government/PSU/Government organisation as on bid submission date

6. KEY PERSONNEL

The selected firm shall deploy at least:

One Chartered Accountant/Partner as Audit Team Leader.

The Department may require additional audit staff depending upon the volume and geographical spread of records.

The CA Firm shall remain responsible for the quality and authenticity of the audit report.

7. AUDIT METHODOLOGY

The audit shall be conducted using:

- risk-based audit;
- sample-based transaction verification;
- 100% verification of material/high-value transactions as directed;
- reconciliation of accounts;
- documentary verification;
- PFMS/SNA verification;
- procurement compliance checking;
- physical verification on sample basis.

The Department may prescribe the sample size and districts/implementing agencies to be covered.

8. DELIVERABLES

The selected CA Firm shall submit:

8.1 Inception Report

Within **15 days** of commencement.

8.2 Audit Report

For each prescribed audit period.

8.3 District/Agency-wise Audit Report

Where applicable.

8.4 Consolidated Audit Report

Containing:

- receipts;
- expenditure;
- component-wise expenditure;
- unspent balance;
- advances;
- interest;
- irregular expenditure;
- procurement observations;

- control deficiencies;
- compliance status;
- recommendations.

8.5 Audit Observation/Compliance Matrix

Observation Amount Involved Rule/Guideline Department's Reply Auditor's Conclusion

8.6 Certificate

The auditor shall provide an appropriate certificate/reconciliation regarding expenditure and utilisation based on records verified, wherever required by the Department/scheme guidelines.

9. REPORTING REQUIREMENT

The auditor shall report all material financial irregularities immediately to the designated officer instead of waiting until submission of the final audit report.
Serious observations relating to:

- misappropriation;
- suspected fraud;
- diversion of funds;
- unauthorised expenditure;
- major procurement violations;
- fictitious expenditure; or
- material financial loss

shall be brought to the notice of the Department immediately.

10. CONFIDENTIALITY

All financial, beneficiary, administrative and other information obtained during the audit shall be treated as confidential.
The auditor shall not disclose or share such information with any third party without written permission of the Department, except where disclosure is required under law.

11. PROFESSIONAL INDEPENDENCE

The selected CA Firm shall:

- remain independent from the implementing agency;
- disclose any actual or potential conflict of interest;
- not undertake activities that compromise audit independence;
- comply with applicable ICAI standards and professional requirements.

12. BID VALIDITY

The bid shall remain valid for **90 days** from the last date of submission.

13. CONTRACT PERIOD

The initial contract shall be for **one financial year**, extendable by the competent authority for another period, subject to satisfactory performance and applicable Government rules.

14. PAYMENT

Payment shall be made after submission and acceptance of the audit report, as specified in the Financial Bid.
Payment shall be subject to:

- satisfactory completion of audit;
- submission of required reports;
- acceptance by the competent authority;
- applicable statutory deductions.

15. TAXES

Applicable **GST, TDS and other statutory deductions** shall be dealt with as per prevailing Government rules.

16. EVALUATION OF BIDS

L1 selection on the basis of technically qualified bidders.
Technical Qualification
A bidder meeting all mandatory eligibility criteria shall be declared technically qualified.
Financial Evaluation
Among technically qualified bidders, the bidder quoting the **lowest total professional fee (L1)** shall be considered for award, subject to approval of the competent authority and applicable procurement rules.

17. SPECIAL CONDITIONS

1. The Department reserves the right to accept or reject any or all bids in accordance with applicable rules.
2. No bidder shall have any claim for award merely by being the lowest bidder.
3. The selected CA Firm shall maintain proper audit working papers.
4. The Department/authorised officers may inspect audit working papers.
5. The auditor shall provide clarification on audit observations whenever required.
6. Audit reports shall be submitted in Hardcopy, pdf and editable format.
7. The selected firm shall not subcontract the core audit assignment.
8. The audit shall be conducted in accordance with applicable Government instructions and professional standards.
9. In case of conflict between scheme guidelines and general conditions of the bid, the applicable scheme guidelines and directions of the competent Government authority shall prevail.

10. For State procurement matters, applicable Chhattisgarh Government financial / procurement rules and instructions shall be followed.

18. DECLARATION BY BIDDER

DECLARATION

We hereby declare that:

1. Our Chartered Accountant Firm is duly registered with the Institute of Chartered Accountants of India (ICAI).
2. The information and documents submitted with this bid are true and correct.
3. Our firm has not been blacklisted/debarred by any Central Government, State Government, PSU or Government organisation as on the date of submission of the bid.
4. There is no conflict of interest that would affect our independence in undertaking the proposed audit.
5. We agree to comply with the applicable PM-JANMAN and DA-JGUA guidelines, Government of India instructions, Chhattisgarh Government financial/procurement rules and other applicable directions.
6. We agree to maintain confidentiality of all information and records obtained during the audit.
7. We accept all terms and conditions contained in the Bid Document.

Name of CA Firm: ____________________________
ICAI Firm Registration No.: ___________________
Name of Partner/Authorised Signatory: ___________________
Membership No.: ___________________
Signature: ___________________
Seal of Firm: ___________________
Date: ___________________
Place: ___________________
Statutory Audit

19. Breach of Contract and Penalties

- Breach of SLA is defined as performance lower than requisite performance in this agreement. The following conditions shall specify breach of contract and the buyer shall have the right to immediately terminate the contract.
  a) Cumulative penalties reach 10% of the contract value.
  b) Repeated breach of SLAs beyond 3 instances in the entire contractual period.
  c) Subcontracting or outsourcing of the contract, in part or whole.
- Penalties will be levied on the service provider, for the violation of the Service Level Agreement of the contract as mentioned below:

Sr. No	Particulars	Financial Implications
1	Delay in the submission of audit report	1st instance – 0.05% of the contract 2nd instance – 0.1% of the contract 3rd instance – 0.2% of the contract OR 0.5% per month from the due date of completion of the audit
2	Non-deployment of total manpower mentioned in the contract as per the Schedule	0.5% of overall contract value for every week of delay in deployment of manpower
3	If the employee of Service Provider is found responsible for any leakage of information, lobbying, bribing, etc.	Termination of contract
4	If cumulative penalties reach 10% of the contract value	Termination of contract

20. DOCUMENTS TO BE SUBMITTED

The bidder shall submit:

1. ICAI Firm Registration Certificate.
2. PAN.
3. GST Registration Certificate / Constitution/partnership deed of the firm, wherever applicable.
4. Experience certificates/work orders/completion certificates.
5. Self-declaration regarding non-blacklisting.

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