बिड संख्या/Bid Number: GEM/2026/B/7773346
दिनांक /Dated: 10-07-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	21-07-2026 20:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	21-07-2026 20:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	30 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Delhi
विभाग का नाम/Department Name	Industries Department Delhi
संगठन का नाम/Organisation Name	Delhi State Industrial And Infrastructure Development Corporation Limited (dsiidc)
कार्यालय का नाम/Office Name	Dsiidc
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :shankarsingh-dsiidc@delhi.gov.in Buyer Email id: rajendrakumar-dsiidc@delhi.gov.in
वस्तु श्रेणी /Item Category	Financial Audit Services - SOW; CA Firm
अनुबंध अवधि /Contract Period	1 Month(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	50 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	2000000
Payment Timelines	Payments shall be made to the Seller within **15** days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाईजरी बैंक/Advisory Bank	HDFC Bank
ईएमडी राशि/EMD Amount	15000

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई

केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

Sr. Manager
Rs, 15000 /- per Zone. Dsiidc, Industries Department Delhi, Delhi State Industrial And Infrastructure Development Corporation Limited (DSIIDC),
(Rajendra)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Number of Years of firm/company’sexistence as per ICAI certificate: Be a Chartered Accountant Firm registered in Delhi-NCR-Necessary proof be submied

Number of years of experience as on date of which at least XX years should be in internal/external audit of companies, PSUs and centrally funded institutions.: Have minimum five partners in last 05 years and have minimum five years' experience in audit, accounng, reconciliaon or stock verificaon

Number of full-time partners/experienced and qualified professionals in full time employment at senior level with experience in handling similar or relevant projects: Have average annual turnover of not less than Rs. 50.00 lakh from related work during the last three financial years.

Number of partners/ qualified professionals in full time employment with DISA/CISA qualification: Have completed at least one comprehensive stock verificaon work/internal audit / accounng services for Government Department/PSU/Statutory Body/Corporate Enty during the last five years.

Number of XX fulltime CA's required and YY professional audit staff: Not have been blacklisted by any Government Department, PSU or Statutory Authority. A self- undertaking need to be submied.

Price Breakup Format for the bidders to upload for providing break-up of overall project cost:1783691833.pdf

Financial Audit Services - SOW; CA Firm (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Scope of Work	SOW
Type of Financial Audit Partner	CA Firm
Type of Financial Audit	SOW
Category of Work under Financial Audit	SOW
Type of Industries/Functions	Cash and Bank Balance , Inventory & Store management , Purchase & Procurement , Operational & Administrative , Payables , Receivables
Frequency of Progress Report	SOW
MIS Reporting for Financial Audit support	Yes
Frequency of MIS reporting	SOW
State	NA
District	NA
एडऑन /Addon(s)	
Post Financial Audit Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

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परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Rajendra	110001,N-36, BOMBAY LIFE BUILDING, CONNAUGHT CIRCUS, NEW DELHI	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Buyer Added Bid Specific ATC**

   Buyer uploaded ATC document Click here to view the file .

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.

10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/**Thank You**---

Tender for Appointment of Chartered Accountants firms, to undertake a comprehensive reconciliation of the financial and operational records of the last five financial years (2022-23 to 2025-26), related to liquor operations for zones 1,2,3 and 4.

Tender No.: DSIIDC/CAO(IMFL)/26-27/1

Last date for submission: /07/2026

The details of the tender document are available on GEM portal- https://gem.gov.in . The corrigendum / addendum to this tender, if any, shall also be uploaded on the above website.

Contact Details:-
CAO(IMFL),
DSIIDC Ltd
N-36, Bombay Life Building, Connaught Circus, New Delhi – 01
Email Id: caohq.dsiidc@gmail.com

Introduction

Delhi State Industrial and Infrastructure Development Corporation Limited (DSIIDC) invites online bids under a Two-Bid System (Technical Bid and Financial Bid) from eligible Chartered Accountant Firms for undertaking comprehensive reconciliation of accounts, stock records and related financial records pertaining to DSIIDC liquor retail operations, in compliance with the directions issued by the Finance Department, GNCTD.

As DSIIDC intends to hire separate firm/agency for each zone, bidders are requested to submit their proposal by clearly stating the zone number in their bids. DSIIDC may consider to allot more than one zone to eligible firm. List of the shops under each zone is placed at Annexure-A.

The assignment covers approximately 196 DSIIDC liquor vends operating across Delhi and has been divided into four independent geographical zones to facilitate simultaneous execution and expeditious completion of the work.

2. **Tender Particulars**

Name of Work: - Reconciliation of Accounts and Stock Records of DSIIDC Liquor Retail Operations
Mode of Tender: - Online Tender through GEM portal
Bid System: - Two Bid System
Total Estimated Cost: - Rs. 20,00,000/-
Number of Zone: - 04
Estimated Cost per Zone: - Rs. 5,00,000/-
No of Vends in each zone- 49 approx.
List of shops for each zone is provided at annexure A
Earnest Money Deposit (EMD):- Rs. 15,000/- per zone.

PUBLISHING OF TENDER DOCUMENTS ON GEM	
START DATE OF SUBMISSION OF TENDER	
LAST DATE & TIME FOR SUBMISSION OF TENDER	
TIME & DATE OF OPENING OF TECHNICAL BID	
TENTATIVE TIME & DATE OF OPENING OF PRICE BID: -	It will be Intimated in due course

Completion Period 30 Days. Extendable up to further 30 days after the approval of the **Managing Director, DSIIDC.** Bid Validity 60 Days

3. Bidding Structure

a. Bidders may apply for one or more zones.
b. Separate financial quotes and EMD shall be submitted for each zone.
c. Technical qualifications shall be common for all zones.
d. DSIIDC reserves the right to award one, multiple or all zone to one or more bidders.

4. Scope of Work

The selected consultancy firm shall, inter alia, undertake the following activities:

1. **Reconciliation of Vendor Accounts** for all liquor suppliers, including verification of outstanding balances, payments, advances, debit notes and credit notes.
2. **Verification and Reconciliation of Purchase Transactions** with purchase orders, supplier invoices and accounting records.
3. **Verification and Reconciliation of Sales Records** by matching POS data, daily sales reports, sales registers and accounting entries.
4. **Verification and Reconciliation of Inventory/Stock Records**, including opening stock, purchases, inter-shop transfers, sales, damaged stock, shortages/excesses and closing stock balances.
5. **Verification and Reconciliation of Cash Collections** with cash books, deposit records, bank credits and sales proceeds received from retail outlets.
6. **Identification, Verification and Reporting of Discrepancies**, including unreconciled balances, missing transactions, duplicate payments, stock variations and other financial irregularities, together with recommendations for corrective action.
7. **Reconciliation of information maintained at shop level with the ledger/accounts maintained by the Accounts Section** in respect of sales, purchases and collections.
8. Submission of periodic progress reports and a comprehensive final report containing reconciliation statements, issue-wise observations, quantified discrepancies, supporting schedules and recommendations for system improvements.

5.EligibilityCriteria
The bidder shall:-
a) Be a Chartered Accountant Firm registered in Delhi-NCR-Necessary proof be submitted.
b) Have minimum five partners in last 05 years and have minimum five years' experience in audit, accounting, reconciliation or stock verification.
c) Have average annual turnover of not less than Rs. 50.00 lakh from related work during the last three financial years.
d) Have completed at least one comprehensive stock verification work/internal audit / accounting services for Government Department/PSU/Statutory Body/Corporate Entity during the last five years.
e) Not have been blacklisted by any Government Department, PSU or Statutory Authority. A self-undertaking need to be submitted.

6. Technical Evaluation Criteria

Firm of Chartered Accountants with at least one office in Delhi-NCR. The final bidder will be selected through QCBS (Quality and Cost Based Selection) method. For QCBS, technical and financial scores will be in proportion of 60:40. Technical evaluation will be made on following criteria: -

S.no.	Criteria	Score	Docs to be submitted
1.	**Age of firm: -**Minimum 05 years after that 2 point for each extra completed year	10-20	Incorporation certificate (Completed years will be counted as on 31.03.2026)
2.	**No. of partners: -**Minimum 5 partners and 1 point for each extra partner	10-15	Latest Constitution Certificate
3.	**Average Annual Turnover of last 3 years.** Minimum Rs. 50.00 Lakhs, after that 2 Point for each extra 5 lakhs	10-30	Audited Financial Statements of firm for last three financial years ended March 2025.
4	a. Have minimum five partners in last 05 years and minimum five years' experience in audit, accounting, reconciliation or stock verification for a entity having minimum annual turnover of 100 Crore and after that 1 point for each extra 10 Crore. b. Extra Points if firm has done similar task for any entity engaged in running retails liquor vends during last five financial years.	5-25 10	Appointment Letter from concerned client certifying nature of assignment, completion of assignment and turnover of the client.

7. Selection Criterion & Award of Work

The final selection shall be based on QCBS i.e., Quality and Cost-based Selection process. The Financial bid of those bidders who will qualify in Stage-I of Technical bid evaluation, shall be opened at a later date and time duly notified to them in writing separately.

a. The financial bid(s) of only those bidders, who are short-listed after technical evaluation, would be opened.

b. All the bidders who qualify in the evaluation process shall be considered for H1 calculation.

c. The bidder will be selected as H1 on the basis of net total score arrived basis the scoring methodology defined in the bid.

d. Tender will be awarded on the basis of OCBS i.e., 60% Weightage for Technical bid + 40% Weightage for Financial bid and the bidder who scores HIGHEST MARKS will be declared as H1 Bidder. The "Technical Score" & "Financial Score "will be calculated using the formula given below: -

$$\textbf{Technical Score (T)} = \frac{\textbf{Bidder's Technical Score}}{\textbf{Highest Technical Score}} \times 100$$

$$\textbf{Financial Score (F)} = \frac{\textbf{Lowest Financial Price}}{\textbf{Bidder's Financial Price}} \times 100$$

The Final Score for a bidder will be calculated using the formula, given below: -

Final Score = (Technical Score x 0.6) + (Financial score x 0.4)

The bidder obtaining the highest total combined score in evaluation of quality and cost will be ranked as H-1 followed by the bidder securing lesser marks as H-2, H-3 etc.

The proposal securing the highest combined marks and ranked H-1 shall be recommended for award of contract. In the event two or more bids have the same score in final ranking, the bid with highest technical score will be H-1. In case of a discrepancy between amount in words and figures, the former will prevail.

DSIIDC shall not be obliged to furnish any information/ clarification/ explanation to the unsuccessful bidder as regards non-acceptance of their Tender.

Financial Bids of only those bidders will be considered whose Technical Score is more than 50. A final combined score will be arrived at by applying above mentioned relative weightage to the score of technical criteria & score of financial bids.

8. Manpower Requirement
For each zone, the successful bidder shall deploy at least:
-One Team Leader (CA/CMA/Equivalent Professional)
-Two Semi-qualified Accountants/Auditors
-Two Field Verification Personnel
-The deployment shall remain throughout the contract period.
The Bidder shall not sublet, transfer or assign the contract or any part thereof to any other person /firm/consulting company/organization.

9. Completion Period

The entire work pertaining to each zone shall be completed within 30 days from the date of issuance of Work Order, which may further be extended to 30 days, subject to the approval of competent authority.

10. Payment Terms

Full payment on submission of Final Report and acceptance the by competent authority.

11. EMD and Performance Security

The Firm / Organization shall submit the Earnest Money Deposit (EMD) for Rs. 15,000/- (for each zones) in the form of RTGS/NEFT/IMPS only in favour of "DSIIDC LTD" payable at New Delhi". Firms exempted to pay EMD as per GOI Rule, are required to submit the certificate issued by the concerned department (like –MSME, etc.) The EMD of the unsuccessful bidders shall be returned as soon as the firm is appointed. Successful bidder shall be required to submit 3% of the tender amount as performance security. EMD shall be adjusted against Performance security. No interest shall be paid on EMD deposited by the party. Copy of EMD/UTR /RTGS to be submitted with bid document**. Performance security is liable to be forfeited in case of failure to complete the assignment as per terms of tender/award letter.**

Details of DSIIDC Bank Account for submission of EMD is given as below: -

Particulars Details

Bank Account No.:- 50200053364622

Name of Bank :- HDFC Bank Ltd

Name of Beneficiary :-DSIIDC LTD

Bank Address:- M Block Connaught Circus, New Delhi

IFSC Code :-HDFC0001220

12. Confidentiality

The successful bidder shall maintain strict confidentiality regarding all financial, commercial, operational and statutory information made available during the assignment.

12. Rights of DSIIDC

DSIIDC reserves the right to:

* Accept or reject all or any bid.
* Increase or decrease the number of zones and shops.
* Award one or more zones to any bidder.

* Cancel the tender process without assigning any reason and the decision of DSIIDC shall be final and binding.

Annexure-A

S. No	Zone Name	Number of Shops
1	Zone 1	49 (list will be updated)
2	Zone 2	49 (list will be updated)
3	Zone 3	49 (list will be updated)
4	Zone 4	49 (list will be updated)

Number of shops in each zone may change at the time of appointment of firm/s.

Annexure-B

Financial Bid (Price Schedule)

SL	Description of items	Qty Nos.	Fee inclusive of all expenses. (GST extra)
1.	Fee for comprehensive reconciliation of stock and financial records related to liquor vends under Zone -	01	In figures Rs......................... In words Rupees ....

Note:- Financial Bid must be quoted for each zone separately and should be inclusive of all expenses except GST.

Signatures of Authorized Person

Name-

Date

Place   Official Seal of the Entity