

बिड दस्तावेज़ / Bid Document

| बिड विवरण/Bid Details | |
|--|--|
| बिड बंद होने की तारीख/समय /Bid End Date/Time | 21-04-2026 19:00:00 |
| बिड खुलने की तारीख/समय /Bid Opening Date/Time | 21-04-2026 19:30:00 |
| बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date) | 180 (Days) |
| मंत्रालय/राज्य का नाम/Ministry/State Name | Chhattisgarh |
| विभाग का नाम/Department Name | Public Health Engineering Department Chhattisgarh |
| संगठन का नाम/Organisation Name | N/a |
| कार्यालय का नाम/Office Name | O/o Engineer-in-choef, Phed, Chhattisgarh, New Raipur |
| वस्तु श्रेणी /Item Category | Financial Audit Services - Audit report, Review of Financial Statements; CAG Empaneled Audit or CA Firm |
| अनुबंध अवधि /Contract Period | 1 Year(s) |
| बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years) | 50 Lakh (s) |
| उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service | 5 Year (s) |
| इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required | Yes |
| एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover | No |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover | No |
| विक्रेता से मांगे गए दस्तावेज़/Document required from seller | Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |

| बिड विवरण/Bid Details | |
|--|--|
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid? | Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in) |
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension | 1 |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended | 3 |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count | 2 |
| बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled | No |
| बिड का प्रकार/Type of Bid | Two Packet Bid |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation | 3 Days |
| अनुमानित बिड मूल्य / Estimated Bid Value | 3681600 |
| मूल्यांकन पद्धति/Evaluation Method | Total value wise evaluation |
| मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required | Yes |
| मध्यस्थता खंड/Arbitration Clause | No |
| सुलह खंड/Mediation Clause | No |

ईएमडी विवरण/EMD Detail

| | |
|-----------------------------|-----------|
| एडवाइजरी बैंक/Advisory Bank | IDBI Bank |
| ईएमडी राशि/EMD Amount | 100000 |

ईपीबीजी विवरण /ePBG Detail

| | |
|-------------------|----|
| आवश्यकता/Required | No |
|-------------------|----|

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document

for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b) ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Mission Director

O/o Engineer-in-choef, Phed, Chhattisgarh, New Raipur, Public Health Engineering Department Chhattisgarh, N/A, (Mission Sanchanalaya Jal Jeevan Mission)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

| | |
|-------------------------------|-----|
| एमआईआई अनुपालन/MII Compliance | Yes |
|-------------------------------|-----|

एमएसई खरीद वरीयता/MSE Purchase Preference

| | |
|---|----|
| एमएसई खरीद वरीयता/MSE Purchase Preference | No |
|---|----|

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Number of Years of firm/company's existence as per ICAI certificate:As per EOI

Number of years of experience as on date of which at least XX years should be in internal/external audit of companies, PSUs and centrally funded institutions.:As per EOI

Number of full-time partners/experienced and qualified professionals in full time employment at senior level with experience in handling similar or relevant projects:As per EOI

Number of partners/ qualified professionals in full time employment with DISA/CISA qualificationAs per EOI

Number of XX fulltime CA's required and YY professional audit staff34

Financial Audit Services - Audit Report, Review Of Financial Statements; CAG Empaneled Audit Or CA Firm (1)

तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification | मूल्य/ Values |
|---|---|
| कोर / Core | |
| Scope of Work | Audit report , Review of Financial Statements |
| Type of Financial Audit Partner | CAG Empaneled Audit or CA Firm |
| Type of Financial Audit | Statutory Audit |
| Category of Work under Financial Audit | Audit of financial statements , Internal control of financial , Compliance with law & regulations , Bank Transactions |
| Type of Industries/Functions | Cash and Bank Balance , Purchase & Procurement , Payables , Receivables |
| Frequency of Progress Report | Weekly |
| MIS Reporting for Financial Audit support | Yes |
| Frequency of MIS reporting | Monthly |
| State | NA |
| District | NA |
| एडऑन /Addon(s) | |
| Post Financial Audit Support | NA |

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

| | |
|--|----|
| क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer | No |
|--|----|

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

| क्र.सं./S.N o. | प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | Quantity | अतिरिक्त आवश्यकता /Additional Requirement |
|----------------|--|-------------|----------|---|
|----------------|--|-------------|----------|---|

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | Quantity | अतिरिक्त आवश्यकता /Additional Requirement |
|---------------|---|---|-------------------------|---|
| 1 | Hari Mangal Singh | 492001,O/o Executive Engineer, Public Health Engineering Division | Project / Lumpsum Based | N/A |

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

3. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

4. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

5. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

This Tender call is 2nd Call

6. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to

exemption provided to such sellers under GeM GTC.

3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



Jal Jeevan Mission, Chhattisgarh

(Public Health Engineering Department Govt. of Chhattisgarh)

E-mail: phed-tendercell@cg.gov.in

**Expression of Interest (EOI) for Selection of Chartered Accountant Firms For
Statutory Audit under Jal Jeevan Mission (JJM) Chhattisgarh state.**

TENDER CALL- 2nd Call

| Sl. No. | Particulars | Fees | Remarks |
|----------------|------------------------|--------------------------|----------------|
| A. | E.o.I. processing fees | Rs.25000.00 + 18% GST | Non Refundable |
| B. | Security Deposit | Rs.1.00 Lacs only | * Refundable |



Jal Jeevan Mission, Chhattisgarh (Public Health Engineering Department Govt. of Chhattisgarh)

Notice for Expression of Interest (EOI)

Name of Work: - The submission of proposal by a Chartered Accountant Firms registered with Comptroller & Auditor General of India for Selection for **Statutory Audit under Jal Jeevan Mission** which includes Statutory Audit of Centrally Sponsored Scheme – “Jal Jeevan Mission” being implemented in the State of Chhattisgarh for the financial year 2025-26. It implies that Chartered Accountant Firms has read the detailed Eoi at e-procurement portal <https://eproc.cgstate.gov.in> / GEM Portal.

Probable amount of total cost of work Rs. 36,81,600/-

On behalf of Mission Director, Jal Jeevan Mission, Chhattisgarh, the Executive Engineer (Tender Cell), Jal Jeevan Mission, Neer Bhawan, Civil Lines, Raipur invites Expression of Interest from suitable CA firms registered with Comptroller & Auditor General of India for Appointment as Statutory Auditor for the financial year 2025-26. The detailed EOI is uploaded on the e-procurement portal <https://eproc.cgstate.gov.in> and can be downloaded by interested firms. Further updates and amendments regarding this EOI will be intimated only on e-procurement portal.

The submission of proposal by a Chartered Accountant Firms registered with Comptroller & Auditor General of India for Selection for Statutory Audit under Jal Jeevan Mission which includes Statutory Audit of Centrally Sponsored Scheme – “Jal Jeevan Mission” being implemented in the State of Chhattisgarh for the financial year 2025-26.

The above said proposed work is funded under Jal Jeevan Mission to be implemented by PHED, Chhattisgarh.



Jal Jeevan Mission, Chhattisgarh (Public Health Engineering Department Govt. of Chhattisgarh)

No...../JJM/EOI/2026

Raipur, Date

Short Notice Inviting Expression of Interest

For

Selection of Chartered Accountant Firms registered with Comptroller & Auditor General of India For Statutory Audit under Jal Jeevan Mission, PHED, Chhattisgarh

The submission of proposal by Chartered Accountant Firms registered with Comptroller & Auditor General of India for Selection for Statutory Audit under Jal Jeevan Mission. It implies that Chartered Accountant Firms has read the detailed EoI at e-procurement portal <https://eproc.cgstate.gov.in> / GEM Portal.

Probable amount of total cost of work Rs. 36,81,600/-

On behalf of Mission Director, Jal Jeevan Mission, Chhattisgarh, the Executive Engineer (Tender Cell), Jal Jeevan Mission, Raipur invites Expression of Interest from suitable CA firms registered with Comptroller & Auditor General of India for Appointment as Statutory Auditor for the financial year 2025-26. On-line offers are invited from the Chartered Accountant Firms registered with Comptroller & Auditor General of India for Selection for Statutory Audit under Jal Jeevan Mission in the office of Mission Director, JJM, Neer Bhawan Raipur Chhattisgarh on or before Upto 17.30hrs. In no case manual EOI shall be entertained. The detailed EOI is uploaded on the e-procurement portal <https://eproc.cgstate.gov.in> / and can be downloaded by interested firms. Further updates and amendments regarding this EOI will be intimated only on e-procurement portal.

The submission of proposal by a Chartered Accountant Firms registered with Comptroller & Auditor General of India for Selection for Statutory Audit under Jal Jeevan Mission which includes Statutory Audit of Centrally Sponsored Scheme – “Jal Jeevan Mission” being implemented in the State of Chhattisgarh for the financial year 2025-26.

**Executive Engineer (Tender Cell)
Jal Jeevan Mission, Raipur
Chhattisgarh**



Endt. No...../JJM/EoI//2026

Date / / 2026

Copy for information to:

1. **Special Assistant to Hon'ble Minister**, Govt. of Chhattisgarh, PHED, Mantralaya, Mahanadi Bhawan, Atal Nagar, Nava Raipur (CG).
2. **The Secretary**, Govt. of Chhattisgarh, PHED, Mantralaya, Mahanadi Bhawan, Atal Nagar, Nava Raipur, (CG) for information please.
3. **The Mission Director**, Jal Jeevan Mission, Neer Bhawan Raipur for information please.
4. **The Engineer-in-Chief**, Public Health Engineering Department, Indrawati Bhawan, 3rd Floor, 4th Block, Atal Nagar, Nava Raipur, (CG).
5. **The Chief Engineer**, PHED, Zone Raipur/Bilaspur /Jagdalpur.
6. **The Superintending Engineer**, PHED, Circle Raipur/Durg/Bilaspur/Ambikapur/ Jagdalpur/ Kondagaon.
7. **The Collector and Chairman**, DWSM, District -for information.
8. **The Assistant Engineer**, Public Health Engg. Sub-Division..... District.....
9. **Shri Sanjay Rathore**, EE (MIS) O/o the E-in-C PHED Raipur to make available this EoI on departmental Website and e-procurement website (<https://eproc.cgstate.gov.in> / GEM Portal) for wide publicity.
- 10 **Notice Board**

**Executive Engineer (Tender Cell)
Jal Jeevan Mission, Raipur
Chhattisgarh**



Jal Jeevan Mission, Chhattisgarh (Public Health Engineering Department Govt. of Chhattisgarh)



1. Name of Work: -

The submission of proposal by a Chartered Accountant Firms registered with Comptroller & Auditor General of India for Selection for Statutory Audit under Jal Jeevan Mission which includes Statutory Audit of Centrally Sponsored Scheme – “Jal Jeevan Mission” being implemented in the State of Chhattisgarh for the financial year 2025-26. It implies that Chartered Accountant Firms has read the detailed Eol at e-procurement portal <https://eproc.cgstate.gov.in> / [GEM Portal](#). **Probable amount of total cost of work Rs. 36,81,600/-**

On behalf of Mission Director, Jal Jeevan Mission, Chhattisgarh, the Executive Engineer (Tender Cell), Jal Jeevan Mission, Raipur invites Expression of Interest from suitable CA firms registered with Comptroller & Auditor General of India for Appointment as Statutory Auditor for the financial year 2025-26. On-line offers are invited from the Chartered Accountant Firms registered with Comptroller & Auditor General of India for Selection for Statutory Audit under Jal Jeevan Mission in the office of Mission Director, JJM, Neer Bhawan Raipur Chhattisgarh on or before Upto 17.30hrs. In no case manual EOI shall be entertained. The detailed EOI is uploaded on the e-procurement portal <https://eproc.cgstate.gov.in> and can be downloaded by interested firms. Further updates and amendments regarding this EOI will be intimated only on e-procurement portal.

The submission of proposal by a Chartered Accountant Firms registered with Comptroller & Auditor General of India for Selection for Statutory Audit under Jal Jeevan Mission which includes Statutory Audit of Centrally Sponsored Scheme – “Jal Jeevan Mission” being implemented in the State of Chhattisgarh for the financial year 2025-26.

Further updates and amendments regarding this EOI will be intimated only on e-procurement portal.

2. Details of Service Provider:

The Participants are also invited to get themselves trained on the operations of the e-Procurement System. Bidders may get in touch with the Service Provider of the e-Procurement System for confirming the time and date for their training session. Address of the service provider is:-

M/S Mjunctionsevices Limited
Office no. 202, 2nd floor
Anjani Tower, Near Hotel
Laal Bagh Inn, Telibandha
Raipur -492001
Toll free No – 1800 4199 140,
<http://eproc.cgstate.gov.in>

3. EOI Time Schedule:

4. Important events and time schedule of E.O.I. are as follows –

| Sl. No. | Particulars | From Date & Time | To Date & Time | Place |
|---------|--|------------------|---------------------|---|
| 1 | Online/ release of EOI | | | |
| 2 | Submission of pre-bid queries in writing | | | |
| 3 | Pre-bid meeting in person | 15-04-2026 | 11.30AM to 01.30 PM | O/o Mission Director JJM, HRD Hall, Neer Bhawan, Civil Lines, Raipur, Chhattisgarh Pin-492001 |
| 4 | Uploading of amendments, if any | | | |
| 5 | Submission of on-line bid | | | |
| 6 | Last date of physical submission of original Affidavit by IPO Speed Post | | | |
| 7 | Downloading and evaluation of Pre-qualification Document | | | |
| 8 | Uploading of provisional status of PQ on E-procurement portal "latest Notice" section. | | | |
| 9 | Invitation of claim & objections | | | |
| 10 | EoI financial bid open date | | | |

Note- Physical Documents submission of original Affidavit by IPO Speed Post, Executive Engineer (Tender cell) O/o Mission Director JJM, Neer Bhawan, Civil Lines, Raipur, Chhattisgarh Pin-492001

Technical bid and Financial bid shall be submitted through On-Line mode only. In no case the hardcopy of document shall be accepted, except original affidavit. Bidders are advised to read carefully and follow the instructions provided for e-submission process accordingly.

Bidders are requested to submit their suggestions/objections/reservation if any with details so as to avoid any confusion and to ensure clarity and transparency regarding the E.O.I. by e-mail.

If any addendum/corrigendum/ammendment notice, if needed shall be uploaded on e-procurement website.

Office of the JJM, Raipur, Chhattisgarh reserves all rights to accept/reject any or all EOI in full/part without assigning any reasons at any stage.

Executive Engineer
Tender Cell, CGPHED/JJM
Raipur, Chhattisgarh

5. Method of Selection

- a. The Bidders are invited to submit a Technical Proposal and a Financial Proposal, for Selection for Statutory Audit under Jal Jeevan Mission for the assignment. The Proposal will be the basis for a signed Contract with the selected Bidder.
- b. The CGPHED/CGJMM will select the Chartered Accountant Firms in accordance with the Quality and Cost Based method of selection (QCBS).

6. Submission, Opening and Evaluation of Proposals

5.1 Submission of EOI

Interested eligible Chartered Accountant Firms may submit On-line proposal during on-line submission process of e-procurement system for the Expression of Interest. All eligible Chartered Accountant Firms are requested to submit the proposal only in the on-line process of e-procurement system.

5.2 Envelope “A”

All the participants are required to submit **Envelope “A”** Online in e-procurement portal <https://eproc.cgstate.gov.in> **Envelope “A”** containing the followings:

1. Fee Structure -

| S. No. | Particulars | Fees | Mode of payment | Remarks |
|--------|---------------------|-----------------------|--|----------------|
| A. | EoI processing fees | Rs.25000.00 + 18% GST | Payment in the form of RTGS/NEFT in favour of :- Mission Sanchanalaya Jal Jeevan Mission | Non Refundable |
| B. | Security Deposit | Rs.1.00 Lacs only | A/c No. - 0049104000559157 IFSC Code No. - IBKL0000049 MICR – 492259002 | * Refundable |

* Refundable one year after closing of JJM works.

The bidder shall submit the copy of bank receipts in envelope “A” Online along with other prescribed documents.

5.2 Envelope “B”

All the EoIs are required to submit **Envelope “B”** Online containing the technical bid documents.

5.3 Envelope “C”

All the participants are required to submit **Envelope “C”** Online containing the price bid in prescribed template.

7. Proposal Submission, Eligibility Criteria and Evaluation

6.1 Proposal Submission and Evaluation

- a) The proposal must be in two parts, submitted Online as “Envelope B, “Envelope C”. All the documents must be duly sealed and signed. Original Affidavit shall be submitted by IPO/Speed Post on at 17:30 PM.
- b) “Envelope B”: Proposal for “Selection of CA firms for Statutory Audit of Jal Jeevan Mission for the financial year 2025-26: Technical Bid” and it must contain all supporting documents, allotment letters, declaration etc. along with annexure as specified to help the committee to assist in technical evaluation.
- c) “Envelope C”: “Selection of CA firms for Statutory Audit of Jal Jeevan Mission for the financial year 2025-26: Financial Bid” and it must contain the financial bid on the bidder’s letter- head prepared according to format given.
- d) The processing fees (including GST) and security deposit must be submitted and should be attached in EnvelopA. A proposal without processing fees (including GST) and security deposit will not be considered for evaluation.
- e) The Financial Bid must be clear and unconditional. Unclear and/or conditional financial bids are liable to be rejected and the EMD forfeited. Bidders are advised to read instruction for preparing financial forms carefully before submitting its financial bid.
- f) From the time the Proposals are opened to the time the contract is awarded, the C.A. firms should not contact the Client i.e., CG JJM/CG PHED on any matter related to its Technical and/or Financial Proposal. Any effort by a consultant to influence the Client in examination, evaluation, ranking of Proposals or recommendation for award of contract may result in rejection of the Consultant’s Proposal.

- g) The Envelope A shall be opened first. If the processing fees (including GST) and security deposit are not found to be in order then the proposal shall be treated as non-responsive and shall not be evaluated further.

6.2 (1) Evaluation of Proposals

The eligibility criteria will be first evaluated as defined in Request for Proposals for each bidder. Detailed technical evaluation will be taken up in respect of only those bidders, whom meet with the prescribed eligibility criteria. CG JJM/CG PHED will be responsible for evaluation and ranking of Proposals received. CG JJM/CG PHED will evaluate and rank the Technical Proposals on the basis of Proposal's responsiveness to the EOI using the evaluation criteria and points system specified. Each Technical Proposal will receive a technical score. A Proposal shall be rejected if it does not achieve the prescribed minimum technical criteria.

6.2 (2) Evaluation of Technical Proposals

CG JJM/CG PHED on the basis of technical proposals submitted by bidders will do the technical evaluation of the bidders. Those bidders which qualify after technical evaluation will be placed in the list of Pre-qualified for empanelment.

The financial offer of the all Pre-qualified bidders/participants will be opened. Based on the lowest cost proposal, a rate contract shall be firmed up.

6.3 Minimum Eligibility Criteria

- Conditions of Pre-Qualification and Eligibility of Application
- Applicants must read carefully the minimum conditions of eligibility (the “Conditions of Eligibility”) provided herein. Proposals of only those Applicants who satisfy the Conditions of Eligibility will be considered for evaluation.
- To be eligible for evaluation of its Proposal, the bidder shall fulfil and submit the following documents (Duly sealed and signed):-

| Sr. | Minimum Eligibility Criteria | Supporting documents to be Submitted |
|-----|---|---|
| 1. | Legal Entity: The Bidder may be a limited liability partnership (LLP), partnership firm validly incorporated and/or registered under the laws of India (Consortium is not allowed) | Bidder should submit the duly certified document as following: a) Certificate of Incorporation b) Copy of GST Registration Certificate c) Copy of PAN d) Constitution Certificate as issued by competent authority |
| 2. | The Bidder must currently be empanelled with the CAG for audit of Government Accounts. | CAG Empanelment Letter for Financial Year 2025-26. |
| 3. | The Bidder should be a Chartered Accountant firm/LLP with Head/Branch Office in Chhattisgarh as on 01.01.2025. The Bidder should be operational in India for at least last five financial years as of 1st January, 2025. Consortium/ Joint venture is not allowed. | Bidder should submit the self-certified documents of following: a) Certificate of LLP registration in India/Partnership Registration and Latest Partnership Deed b) Constitution certificate issued by ICAI as on 01.01.2025. |
| 4. | The Bidder should be having an experience of statutory audit of Centrally Sponsored Schemes / Externally Aided Projects in Chhattisgarh with a minimum fee (including GST) of Rs. 50,000/- each during last five financial years (2019-2020 to 2023-2024) | Copies of PO/Work Orders from the concerned department. Copies of Experience/completion certificate of statutory audit of Centrally Sponsored Schemes / Externally Aided Projects in Chhattisgarh from the concerned department. |



| | | |
|----|---|--|
| 5. | <p>Turnover:-</p> <p>The Bidder should have as average annual turnover from services only of Rs. 50 Lakhs or more, during the last five financial years. (2019-20, 2020-21, 2021-22, 2022-23,2023-24)</p> | <p>Copies of Certified audited Financial statement/ Balance sheet /Profit and Loss statement</p> |
| 6. | <p>The Bidder should have minimum 2 Partners (CA) out of which there should be at least 1 FCA as on 01.01.2025. At least one partner shouldbe DISA Qualified & one CA paid assistant in the firm as on 01.01.2025 as per ICAI record.</p> | <p>Self-Certified Constitution Certificate as issued by ICAI as on 01.01.2025.</p> |
| 7. | <p>Firm must have one valid “PEER REVIEW CERTIFICATE”</p> | <p>Self-Certified Constitution Certificate as issued by ICAI</p> |
| 8. | <p>Blacklisting/Debarred: The bidder should not have been debarred and/or blacklisted by any State/Central Govt./ULB/Semi Government Organization /PSU in India.</p> | <p>Bidder should submit Self declaration that the Bidder is not debarred and /or black listed as on the date of issue of the EOI. Self-Declaration Certificate to be enclosed in the bid duly signed by the authorized signatory on its letter head.</p> |

6.4 Technical Proposal Evaluation Criteria

Technical Proposal will be evaluated in the following criteria:

| Sr. | Particulars | Max Marks | Evaluation Criteria | Supporting document |
|-----|---|-----------|---|--|
| 1 | Number of Full Time Partners with the firm (As per certificate of ICAI as on 01.01.2025) | 10 | For each Partner = 1 Mark | As per Sr. No. 6 of Eligibility Criteria |
| 2 | Number of C.A. Paid assistant with the firm (As per certificate of ICAI as on 01.01.2025) | 10 | For each Paid assistant = 1 Mark | As per Sr. No. 6 of Eligibility Criteria |
| 3 | Number of Partners should be DISA qualified with the firm (As per certificate of ICAI) | 5 | For each DISA partner = 1 Mark | As per Sr. No. 6 of Eligibility Criteria |
| 4 | Firm must have one valid "PEER REVIEW CERTIFICATE" | 5 | If not = 0 Mark For each PEER REVIEW CERTIFICATE= 1 Mark | As per Sr. No. 7 of Eligibility Criteria |
| 5 | Seniority / Existence of the Firm in India as per ICAI record | 15 | For Existence of firm upto 5 years = 5 Marks 6 to 20 years = 8 Marks 21 to 50 years = 12 Marks and more than 50 years = 15 Marks | As per Sr. No. 3 of Eligibility Criteria |
| 6 | Existence of firm Head / Branch office in C.G. | 10 | Existence in C.G. upto 10 years = 5 Marks Existence in C.G. more than 10 years = 8 Marks and Existence in C.G. and office in Raipur upto 10 years = 7 Marks Existence in C.G. and office in Raipur more than 10 years = 10 Marks | As per Sr. No. 3 of Eligibility Criteria |
| 7 | Turnover of the firm (Average annual turnover in last five financial years 2019-2020, 2020-21, 2021-22, 2022-23, 2023-24) | 15 | Upto 0.50 Crore = 5 Marks More than 0.50 crore upto 1.00 crore = 8 Marks More than 1.00 crore upto 2 crore = 10 Marks More than 2 crore = 15 Marks | As per Sr. No. 5 of Eligibility Criteria |
| 8 | CAG Empanelment of Firm for Financial Year 2025-26 | 10 | CAG Empanelment = 8 Marks CAG Empanelment under Major Audit = 10 Marks | As per Sr. No. 2 of Eligibility Criteria |

| | | | | |
|---|---|------------|-------------------------------|--|
| | | | | |
| 9 | Experience in Statutory Audit assignments of Centrally Sponsored Scheme / Externally Aided Projects in Chhattisgarh with a minimum Fee of Rs. 50,000/- (Including GST) each during the last five financial years (2019-20 to 2023-24) | 20 | For each assignment = 1 Marks | As per Sr. No. 4 of Eligibility Criteria |
| | Total:- | 100 | | |

6.5 Evaluation of Financial Proposals

- Selection will be made on the basis of Quality and Cost Based method (QCBS).
- Price bid of only those firms will be opened who score more than 50 marks in the technical evaluation. If no bidding firm gets the minimum 50 marks then the top three firms shall be taken into consideration for financial bid.
- The weighted average score of the technical and financial score will be taken for selection of service provider. The technical proposal will be given a weightage of 70% and financial proposal shall be allocated weightage of 30%.
- For working out the combined score, the following formula shall be used:

$$B = \frac{C_{low}}{C} X + \frac{T}{T_{high}} (1 - X)$$

where,

- C = Evaluated Bid Price
- C_{Low} = the lowest of all Evaluated Bid Prices among responsive Bids
- T = the total Technical Score awarded to the Bid
- T_{High} = the Technical Score achieved by the Bid that was scored best among all responsive Bids
- X = weightage for the Price as specified in the Bid document

- e) The bids quoted as per the financial bid format shall be considered for financial evaluation.
- f) Firm with highest Total points (combined weighed score of Technical and Financial Proposal) will be selected.
- g) In case Combined Score of two firms is equal, then the selection of firm will be made in the following order: (i) firm scoring higher marks in Technical Evaluation Criteria will be considered; and if technical marks are equal, then (ii) Seniority of the Firm as per record of the ICAI

6.6 Minimum fee structure :-

The minimum fee structure of assignment as given below :-

| Sr. | Particulars | No. of Units | Fees Per Unit yearly in Rs. | |
|----------------------|--|--------------|-----------------------------|------------------|
| | | | @ | Total amount |
| 1 | State Project Office with consolidation of Divisions | 1 | 1,50,000.00 | 1,50,000 |
| 2 | Division office | 33 | 90,000.00 | 29,70,000 |
| Total | | | | 31,20,000 |
| Add GST @ 18% | | | | 5,61,600 |
| Grand Total | | | | 36,81,600 |

6.7 Period of Contract :-

The contract is for the financial year 2025-26. In case of need of extension of time period beyond 1 year i.e. 2025-26, the time period will be extended with the consent of Firm at the same rate as approved for the financial year 2025-26. Extension of time period may be up to the completion of JJM or for maximum 3 financial years.

6.8 Validity of Proposals

Technical Proposal and Financial Proposal shall remain valid for 180 days from the date stipulated for submission of proposal. A proposal valid for a shorter period shall be rejected by Mission Director, Jal Jeevan Mission as non-responsive. In exceptional circumstances, Mission Director may solicit the Bidders' consent to an extension of the period of validity. The request and response thereto shall be made in writing.

6.9 Cost of Bidding

The prospective bidders shall bear all the costs associated with the preparation and submission of their respective proposals, negotiating the contract, visits to Office of Mission Director, Jal Jeevan Mission, Raipur and of presentations made to the same office (if any) and Office of Mission Director, Jal Jeevan Mission, Raipur in no case, will be responsible or liable for these costs, regardless of conduct or outcome of the bidding process. Please note that these costs are not reimbursable to the bidders.

6.10 Examination of EOI Document

The prospective bidders are expected to examine all instructions, forms, terms and specifications in the EOI Document. Failure to furnish all information required by the EOI Document or submission of a Proposal not substantially responsive to the EOI Document in every respect will be at the Bidder's risk and may result in rejection of the bid.

6.11 Pre-Bid Queries

EoI shall be floated Online by the CGJJM/CGPHED. Prospective bidders are permitted to raise query related to various issue or permitted to put technical conditions on floated EoIs through e-procurement portal/email only in the e-mail address provided in this EOI document, which should reach the office of the Mission Director, Jal Jeevan Mission, Raipur, within the prescribed time line. The Bidders are requested to send their consolidated queries to the e-mail only once and further queries sent by the Bidders shall not be entertained. Queries received after this date will not be entertained.

CGJJM/CGPHED will examine received technical conditions/query about various issues with reference to floated EoI raised by prospective bidders. The modifications if required after Pre-bid will be uploaded Online as corrigendum by the CGJJM/CGPHED. Prospective bidders then submit their Online offer as per schedule key date. The decision of Mission Director regarding acceptability of any suggestion shall be final in this regard and shall not be called upon to question under any circumstances.

6.12 Amendment in EOI Document

At any time prior to the deadline for submission of bids, Mission Director, Jal Jeevan Mission, Raipur may, for any reason, whether on its own initiative or in response to the clarification requested by a prospective Bidder, modify, change, incorporate or delete certain conditions in the EOI Document. These amendments shall be posted on the website and these amendments will be binding on all bidders.

6.13 Language of Proposal

The proposal prepared by the Bidder, as well as all the correspondence and documents relating to the Proposal exchanged by the Bidder and Mission Director, Jal Jeevan Mission, Raipur shall be in English and Hindi only. Any communication from any Bidder in a language other English and Hindi shall not be entertained.

6.14 Proposal Currency

Prices shall be quoted in Indian Rupees only.



6.15 Clarification of Proposals

During evaluation of proposals, CG JJM/CGPHED may at its discretion, ask the Bidder for clarification of its proposal. No response or inadequate response to clarifications asked for shall lead to disqualification of bidder.

6.16 Contacting Office of CGJJM/CGPHED

No Bidder shall contact CG JJM/CGPHED on any matter relating to its proposal, from time of opening of technical proposal to the time the contract is awarded. If the bidder wishes to bring additional information to the notice of the Office of Mission Director, he should do so in writing. Office of Mission Director reserves the right as to whether such additional information should be considered or otherwise. Any effort by a Bidder to influence Office of Mission Director in its decision on proposal evaluation, proposal comparison or contract award may result in disqualification of the Bidder's bid and also forfeiture of his earnest money deposit.

6.17 Office of Mission Director's Right to Accept / Reject Any or All Bids

Office of Mission Director reserves the right to accept or reject any proposal, or to annul the bidding process and reject all proposals at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for Office of Mission Director's action.

6.18 Penalty Clause

The contract to be executed between Office of Mission Director and the selected bidder will contain penalty clauses for delay in the implementation schedule to be given with technical proposal as well as failure to comply with the provision of required services during the post-approval phase.

6.19 Authorized Signature

The original and all copies of Technical Proposals and Financial Proposal must be duly sealed and signed by the partner in the firm.

6.20 Inspection & Modification - Reimbursement for Unacceptable Deliverables

The selected bidder shall be responsible for the completion of all work set out in the EOI Document, Technical Proposal and Contract. All work is subject to inspection, evaluation, and approval by the Mission Director, Jal Jeevan Mission. Office of Mission Director may employ all reasonable means to ensure that the work is progressing and being performed in compliance with the contract. Should the Mission Director determine that corrections or modifications are necessary in order to accomplish its intent, he may direct the selected bidder to make such changes. The selected bidder will not unreasonably withhold such changes. Substantial failure of the selected bidder to perform the contract may cause Office of Mission Director to terminate the contract. In this event, Office of Mission Director shall require the selected bidder to reimburse monies paid (based on the identified portion of unacceptable work received) and shall seek charges for associated damages.

6.21 Suspension of Services

The Office of Mission Director, Jal Jeevan Mission may by written notice of suspension to the selected bidder, suspend all payments to selected bidder, if the selected bidder fails to perform their obligations in this project.

6.22 Foreclosure

If the Mission Director, Jal Jeevan Mission does not desire that the professional services are required beyond certain stage, the work assigned to the selected bidder shall be withdrawn after giving him reasonable notice (not less than thirty (30) days) for foreclosure/ termination of the engagement.

Upon foreclosure of this contract, the selected bidder shall take necessary steps to bring the work to a close in a prompt orderly manner and shall hand over all the documents / reports prepared by the Selected Bidder upto and including the date of termination to the Mission Director, Jal Jeevan Mission, Chhattisgarh. The selected Bidder shall be duly paid the professional fees for the works carried out and services rendered till the date of foreclosure.

6.23 Escalation

No escalation charges or additional amount whatsoever shall be paid to the selected bidder.

8. Scope of Work and Deliverables

7.1 Scope of Work

Expenditure is incurred against various activities approved in Annual Work Plan & Budget from funds released by the Government of India and the State Government covering the programme cost. A statement of expenditure based on actual amount spent under various interventions is sent to Government of India. In conducting the Audit, attention should be given to the following:

- (a) All funds have been used in accordance with the condition of the relevant financial norms and financial regulations including the Project Financial Management and Procurement Manual; with due attention to economy and efficiency, and only for the purpose for which the financing was provided.
- (b) The project accounts have been prepared in accordance with consistently applied Accounting Standards issued by the ICAI and present fairly, in all material respects, the financial situation of the project at the year end and of resources and expenditures for the year ended on that date.
- (c) Goods, works and services financed have been procured in accordance with relevant provisions of the Procurement Procedure prescribed for the purpose. Proper documents, namely, purchase orders, EOI documents, invoices, vouchers, receipts, pay bills, TA bills etc. are maintained and linked to the transactions and retained till the end of the Programme.
- (d) All necessary supporting documents, records and accounts have been kept in respect of all programme expenditure including expenditure covered by Statement of Expenditure. Clear linkages should exist between the books of accounts and reports presented to the Government of India and the State Government.
- (e) State funds have been provided and used in accordance with the grant letter and only for the purposes for which they were provided.
- (f) Expenditure is incurred with reference to the budget allocation approved. In case the budget allocation is exceeded proper re-appropriation duly approved by the competent authority has been obtained. The CA should point out expenditures activity- wise that exceeded the budget allocation.
- (g) The auditors should review and comment on compliance with the audit objections raised in the previous years. The audit report should include a separate confirmation in this regard.
- (h) The C.A. firm appointed for the audit should be required to give Audit Certificate, utilization certificate and any other certificate required from time to time.
- (i) The audit should cover the accounts of State Implementing Society and 33 division offices. If any funds are provided to Non-Governmental Agencies (NGO) for implementation of any activities, the audit shall extend to that NGO as well.

PROGRAMME FINANCIAL STATEMENTS

The Program Financial Statements should include-

- A. Statement of Sources and Applications of Funds
- B. Other Statements or Schedules such as:
 - A statement showing appropriate major heads of expenditure by Project Component/Sub-components
 - A summary of cumulative expenditures by category of expenditure such as buildings, equipment, furniture, training etc.
- C. Management Assertion: Management should sign the project financial statements and provide a written acknowledgement of its responsibility for the preparation and fair presentation of the financial statements and an assertion that project funds have been expended in accordance with the intended purposes as reflected in the financial statements.
- D. Audited Financial Statements and other annexures to be certified as per Manual.
- E. Utilization Certificate
- F. Procurement Certificate

Copy of manual will be provided on receipt of written request.

AUDIT REPORT

An audit report on the project financial statements should be prepared in accordance with the Engagement and Quality Control Standards promulgated by the Institute of Chartered Accountants of India (ICAI). Those standards require a clear written expression of opinion on the financial statements taken as a whole. An unqualified opinion indicates the auditor's satisfaction in all material respects with the matters laid down under the relevant agreement. When a qualified opinion, adverse opinion or disclaimer of opinion is to be given or reservation of opinion on any matter is to be made, the audit report should state the reasons thereof. In addition, the audit opinion paragraph will specify whether, in the auditor's opinion, (a) with respect to IFRs, adequate supporting documentation has been maintained; and (b) except for ineligible expenditures as detailed in the audit observations, if any, appended to the audit report, expenditures are eligible for financing as per guidelines. The auditor should also submit two copies of the audited accounts and audit report to the Implementing Agency.

GENERAL

The auditor should be given access to all legal documents, books of accounts, procurement documents, correspondence, and any other information associated with the programme and deemed necessary by the auditor. This would normally include Program Financial Management and Procurement Manual, Annual Work Plan and Budget etc.

Payments

- a. Payment shall be made by State Office and respective divisions of Jal Jeevan Mission, Chhattisgarh.
- b. The payments shall be made after satisfactory submission or completion of audit report and necessary deliverables.

9. Technical Proposal Format & Content

To be considered, each bidder must submit a complete proposal response to this EOI Document that must, at a minimum, include the following sections and be completed and submitted in accordance with the designated section sequence and content.

The proposal should provide straight forward, concise answers and descriptions of the bidder's ability and resources to meet the requirements of the EOI Document. JJM discourages overly lengthy proposals, however, in order for Office of Mission Director to evaluate proposals fairly and completely, bidders must follow the format set out in this EOI Document and provide all information.

Contents of Technical Proposal

- Transmittal Letter
- Bidder's Background and Qualifications
- Financial Statements of the Bidder
- Credentials of Bidder

8.1 Transmittal Letter

Transmittal Letter is to be in the format given in Specimen 1.

The transmittal letter must include the complete name and address of bidder, the name, mailing address, e-mail address and telephone number of the person Directorate should contact regarding the proposal. The letter must confirm that the bidder will comply with all provisions in this EOI Document. The letter must be signed by a person who is authorized to bind the bidder.

8.2 Bidder's Background and Qualifications

Bidder's Background and Qualifications is to be in the format given in Specimen 2.

8.3 Financial Statements of the Bidder

The format of summary of financial statements of the bidder is given in Specimen 3.

8.4 Bidder's Credentials

The details of assignments/ projects undertaken by the bidder in the last 5 years related to the assignment for which EOI is being submitted are to be in the format given in Specimen 4.

8.5 Financial Proposal Format & Content

The Financial Proposal is to be in the format given in Specimen 5.

10. Pre-Bid Meeting

The Pre bid meeting shall be held on in the O/o of The Mission Director, Neer Bhawan Civil Line, Raipur Chhattisgarh, However:-

- a. Any change in the schedule of pre-proposal meeting will be communicated on the **website/e-procurement portal only**, and no intimation to Agency will be given separately/ it will also not be circulated vide news papers.
- b. Any prospective Agency may raise his queries and/or seek clarifications in writing before or during the Pre bid meeting. The purpose of such meeting is to clarify issues and answer questions on any matter that may be raised at that stage.
- c. Pursuant to the Pre bid meeting, if the CGJJM/CGPHED deems it necessary to amend the EOI, it shall be done by issuing amendment to the EOI which **shall only be uploaded on e-procurement portal <https://eproc.cgstate.gov.in> / GEM Portal**. All rights regarding issuing amendment is reserved to the department.

11. Forfeiting of Security Deposit

In case of poor performance such as abandoning the works, not properly completing the contract, inordinate delay in completion, CGJJM/CGPHED shall have the rights to forfeit the Security Deposit and Blacklisted/Debarred manufacturer up to 3 (Three) years from all Jal Jeevan Mission Works.

12. Refund of Security Deposit

The security deposit of the all qualified bidders/participants will be retained till the fixation of the rates by the competent authority. The security deposit of unqualified bidders will be returned immediately & security deposit of qualified bidder who gets selected/empanelled will be retained & after successful completion of part of their work will be returned.

13. Ownership of documents submitted

All documents submitted become the property of CGPHE Department/CGJJM. Where the applicant believes, that information provided in response to this EOI will be kept confidential; or disclosure of this information would unreasonably affect the Proponent's business affairs, notice is to be given at the time of delivery of the information or documents by clearly marking such information confidential. In so far as is practicable, CGPHE Department/CGJJM will give effect to the applicant's stated wishes, and requests for access to such information will be determined under the RTI Act.

14. Contractual Obligation

- a. CGPHE Department/CGJJM reserves the right to accept or reject any or all applications without assigning any reasons. CGPHE Department/CGJJM also reserves the right to call off empanelment process at any stage without assigning any reason.
- b. CGPHE Department/CGJJM is not bound contractually or in any other way to any applicant to this Expression of Interest (EOI). CGPHED/JJM is not liable for any costs of compensation in relation to the consideration of this EOI or any EOI by the Applicants, to this EOI whether or not CGPHED/JJM terminates, varies, or suspends the EOI process or takes any other action permitted under this EOI.

- c. **This EOI does not guarantee any allotment of work. This is for Provisional selection/Empanelment.** Engagement will depend of requirement and qualification of Chartered Accountant firms in related rate contracting/engagement process. The experience of the Chartered Accountant firms shall be limited to the project for which the Chartered Accountant firms has actually rendered the services individually or corporate entity. The fresh consortium will not be considered. The assignment carried out by individual staff member or any associates prior to joining the firm of Consultant cannot be called as the experience of the firm, but may be referred to in the curriculum vitae of staff, proposed for the services.
- d. PHE Department/ CGJJM may disqualify or terminate the Contract at any stage if the Chartered Accountant firms has made untrue and false representation in the forms, statements and attachments submitted in the proof of the qualification requirement and/or have a record of poor performance such as abandoning the works, not properly completing the contract, inordinate delay in completion or litigation history, etc.
- e. CGPHE Department/CGJJM is empowered to exercise its powers either to remove any Chartered Accountant firms from empanelled list at any time, if quality of services are found unsatisfactory then the manufacturer shall be Blacklist/Debarred up to 3 years from all future work in CGPHED/CGJJM and SD shall be forfeited.

**Specimen 1: Transmittal Letter**

(The printout of transmittal letter is to be taken on letter head of bidder)

Dated:

To

Mission Director
 Jal Jeevan Mission
 Neer Bhavan, Civil Lines,
 Raipur - 492001

Subject: Technical Proposal for Appointment of CA firm for Statutory Audit of Jal Jeevan Mission for the financial year 2025-26”.

Dear Sir,

This has reference to your EOI notice dated _____ inviting bids for the aforesaid project. We, _____ (Name of firm) are pleased to EOI our bid for the said project. We have enclosed the following information/ documents in Envelope 1 to aid in evaluating our bid and our Financial Bid is enclosed in Envelope 2 in a separate sealed cover.

| Sr. | Description of Document | Page No. |
|-----|-------------------------|----------|
| | | |
| | | |

We hereby certify that all the information contained in the submittals mentioned above is true and correct to the best of our knowledge. We hereby state that we have read and understood the terms and conditions of the bid documents and agree to abide by them. We further agree to undertake the said project/ work to the satisfaction of Jal Jeevan Mission, Government of Chhattisgarh and as per the terms and conditions of the bid documents.

We understand that submission of this bid does not confer any right on us for selection. We also understand that our bid stands invalid in case it is incomplete in any respect and the JJM, Government of Chhattisgarh reserves the right to accept or reject any or all bids or annul the entire EOI process without assigning any reason.

For information/ clarification Mr. (Name of Partner), address, email id, telephone number may be contacted. We confirm that we shall comply with all provisions in the EOI Document.

Thank You,
 Regards

Name & Seal of Authorized Signatory

Specimen 2: Bidder's Background and Qualifications Details of the Firm

| Sr. | Name of Firm | Details as desired |
|------------|---|---------------------------|
| 1 | Address of Head Office of Firm (Phone, Fax, Email id, Mobile No.) | |
| 2 | Firm Registration No. (as mentioned in Constitution Certificate of Firm issued by ICAI) | |
| 3 | Bidder's ownership structure (whether partnership/LLP) | |
| 4 | Date of Establishment of Firm | |
| 5 | Date of Formation of firm in case initially established as Proprietorship firm | |
| 6 | Whether Head Office/Branch is in Chhattisgarh | |
| 7 | No. of Branches of the Firm | |
| 8 | No. of Branches of the Firm in Chhattisgarh | |
| 9 | Address of Branches with the date of their opening | |
| 10 | No. of Partners | |
| 11 | Name of Partners in the firm along with their membership number issued by ICAI, address and year of association with the Firm | |
| 12 | Name of full-time FCA Partners with the Firm | |
| 13 | Name of full-time ACA Partners with the Firm | |
| 14 | Name of full-time CA Employees with the Firm | |
| 15 | No. of Articles Trainees | |
| 16 | Key Partner for this Assignment along with contact details | |
| | | |



Specimen 3: Financial Capability

The bidder shall supply the following information in the format shown: -

Financial Data

- (a) NAME OF THE BIDDER:
(b) Attach audited balance sheet including Auditor's Report for the past five years ending 31st March 2025 for the immediate previous year.

| Financial Information | <i>Year 2023-24 Rs. In Lakhs</i> | <i>Year 2022-23 Rs. In Lakhs</i> | <i>Year 2021-22 Rs. In Lakhs</i> | <i>Year 2020-21 Rs. In Lakhs</i> | <i>Year 2019-20 Rs. In Lakhs</i> |
|---|--|--|--|--|--|
| 1. Annual Turnover from Similar type (Only Services) of Services of Applicant | | | | | |
| 2. Average Annual Turnover of last five financial years | | | | | |

In case of difference from the audited annual reports, the audited figures will prevail.
For and on behalf of

Thank You,
Regards
Name & Seal of Authorized Signatory

Date:



Specimen 4: Bidder's Credentials

(Separate Annexure required for Technical Evaluation Criteria 2.5 – 4A, 4B, 4C, 4D)

| Sr. | Project Name | Name of Government Entity | Work Order Date | Financial Year for which Work Conducted | Financial Year in which fee was received | Fee in Rs. | Description of Service Provided | Page No. in which copy of work order attached |
|-----|--------------|---------------------------|-----------------|---|--|------------|---------------------------------|---|
| | | | | | | | - | |
| | | | | | | | | |

Specimen 5: Format for Financial Offer

Fees for for Statutory Audit of Jal Jeevan Mission for the financial year 2025-26 shall be as follows:

| SL No | Particulars | No. of Units | Fees Per Office | | Total Cost as Fees | |
|-------|----------------------|--------------|-----------------|----------|--------------------|----------|
| | | | Rs. | In Words | Rs. | In Words |
| 1 | State Project Office | 1 | | | | |
| 2 | Division Office | 33 | | | | |
| | Total | 34 | | | | |

Notes for Financial Bid:

1. The above mentioned price would be inclusive of all taxes (whichever is applicable) except GST. No payment will be done above the quoted price except GST if applicable.
2. Financial Bid need to be submitted separately in a sealed envelope clearly mentioning the Name of assignment for which the bid is being submitted. All payments shall be made in INR.
3. In case of any discrepancy beet prices stated in numbers and words, the latter shall be considered as final for evaluation.
4. This per year fee is inclusive of fee for Travelling allowance, Daily allowance and lodging and all other incidental expenses.

Date : -

Place: -

Authorized Signatory

Name, Address & Tel Nos of CA Firm

(Firms Seal)



Affidavit

(On Non-Judicial Stamp of Rs.100/- duly notarized)

I/We _____ who is/are _____ (Status in the firm/Company) and competent for submission of the affidavit of M/s _____ (firm) do solemnly affirm on oath and state that :

I/We am/are fully satisfied for the correctness of the certificates/records submitted in support of the information submitted in Expression of Interest for Selection of Chartered Accountant Firms For Statutory Audit under Jal Jeevan Mission (JJM) Chhattisgarh.

I/We are fully responsible for the correctness of following self-certified information/ documents and certificates:

1. That the self-certified information given in the EOI is fully true and authentic
2. No close relative of the undersigned and our firm/company is working in CG PHED/JJM department (or) Following close relatives are working in CG PHED/JJM department. Name _____, Post _____.

I/We fully accept and are bound to the terms and conditions mentioned in the EOI Document above, if empanelled.

We understand that any information/document submitted by us, if found false/fake/fabricated at any point of time, that may lead to blacklisting of my firm or any legal action by the CG PHED/JJM department.

**Signature with seal of the Deponent
(participant)**

I/We, _____ above deponent do hereby certify that the facts mentioned in above paras are correct to the best of my/our knowledge and belief. Verified today _____ (dated) at _____ (Place)

**Signature with seal of the Deponent
(participant)**

**7.1 Vision**

Every rural household has drinking water supply in adequate quantity of prescribed quality on regular and long-term basis at affordable service delivery charges leading to improvement in living standards of rural communities.

7.2 Mission

Jal Jeevan Mission is to assist, empower and facilitate:

- i.) States/ UTs in planning of participatory rural water supply strategy for ensuring potable drinking water security on long-term basis to every rural household and public institution, viz. GP building, School, Anganwadi centre, Health centre, wellness centres, etc.;
- ii.) States/ UTs for creation of water supply infrastructure so that every rural household has Functional Tap Connection (FHTC) by 2024 and water in adequate quantity of prescribed quality is made available on regular basis;
- iii.) States/ UTs to plan for their drinking water security;
- iv.) GPs/ rural communities to plan, implement, manage, own, operate and maintain their own in-village water supply systems;
- v.) States/ UTs to develop robust institutions having focus on service delivery and financial sustainability of the sector by promoting utility approach;
- vi.) capacity building of the stakeholders and create awareness in community on significance of water for improvement in quality of life;
- vii.) in making provision and mobilization of financial assistance to States/ UTs for implementation of the mission.

7.3 Objectives

The broad objectives of the Mission are:

- i.) to provide FHTC to every rural household;
- ii.) to prioritize provision of FHTCs in quality affected areas, villages in drought prone and desert areas, Sansad Adarsh Gram Yojana (SAGY) villages, etc.;
- iii.) to provide functional tap connection to Schools, Anganwadi centres, GP buildings, Health centres, wellness centres and community buildings;
- iv.) to monitor functionality of tap connections;
- v.) to promote and ensure voluntary ownership among local community by way of contribution in cash, kind and/ or labour and voluntary labour (shramdaan);
- vi.) to assist in ensuring sustainability of water supply system, i.e. water source, water supply infrastructure, and funds for regular O&M;
- vii.) to empower and develop human resource in the sector such that the demands of construction, plumbing, electrical, water quality management, water treatment, catchment protection, O&M, etc. are taken care of in short and long term; and
- viii.) to bring awareness on various aspects and significance of safe drinking water and involvement of stakeholders in manner that make water everyone's business.



7.4 Components under JMM

The following components are supported under JMM:

- i.) development of in-village piped water supply infrastructure to provide tap waterconnection to every rural household;
- ii.) development of reliable drinking water sources and/ or augmentation of existingsources to provide long-term sustainability of water supply system;
- iii.) Wherever necessary, bulk water transfer, treatment plants and distribution network tocater to every rural household;
- iv.) Technological interventions for removal of contaminants where water quality is anissue;
- v.) retrofitting of completed and ongoing schemes to provide FHTCs at minimum servicelevel of 55 lpcd;
- vi.) grey water management;
- vii.) support activities, i.e. IEC, HRD, training, development of utilities, water quality laboratories, water quality testing & surveillance, R&D, knowledge centre, capacity building of communities, etc.; and
- viii.) any other unforeseen challenges/ issues emerging due to natural disasters/ calamities which affect the goal of FHTC to every household by 2024, as per guidelines of Ministry of Finance on Flexi Funds.

7.5 Institutional Mechanism

JMM is a time bound mode programme and needs robust institutional framework for its successful implementation to achieve the stated goal. Hence, a four-tier institutional mechanism is to be set up at National, State, District and Village level, implementation support agencies, sector partners etc.

7.6 State level - State Water and Sanitation Mission (SWSM)

The concept of State Water and Sanitation Mission (SWSM) is tasked for coordination, convergence and policy guidance at the State level, headed by Chief Secretary of the State. The SWSM may be registered as a society as decided by the respective State Government/ UT Administration. The State Governments would provide necessary powers to the SWSM for successful implementation of JMM. The SWSM may be further strengthened to achieve the objective of JMM. SWSM, a state level institution headed by Chief Secretary with Principal Secretary/Secretary in-charge of PHED/ RWS Department as Mission Director is the organisation responsible for implementation of JMM in the state.

7.7 District Water and Sanitation Mission (DWSM)

At the district level, DWSM is responsible for overall implementation of JMM. DWSM will be headed byDeputy Commissioner/ District Collector (DC).

7.8 Data and documentation centre

Under the mission, a Data and Documentation centre will be set up to monitor its implementation, collection of information from States and to process the information. The centre will be primarily served by National Informatics Centre (NIC). The NIC would act as IT consultant both at national as well as state level.



7.9 Financial Planning and Funding

JMM is a time bound mode programme and for successful implementation needs robust financial planning and timely funding, mobilization of adequate resources and prudent utilization of funds are pre-requisites. In this direction, the SWSM/ DWSM will prepare year- wise financial plan by pooling all the available resources for rural drinking water supply like the Central fund, State fund, other programmes, MPLADS, MLALADS, DMDF, CSR fund, donations, etc.

Central financial assistance for Jal Jeevan Mission will have two sources namely Gross Budgetary Support (GBS) and Extra Budgetary Resources (EBR). The fund sharing pattern of the mission will be 50:50 for the state of Chhattisgarh.

Funding Pattern: Several sub-components/ sub-missions that were part of erstwhile NRDWP will also be funded along with Functional Household Tap Connection (FHTC) as per following details:

| S. No. | Sub-components/ sub-missions under JMM | Centre: State funding pattern |
|--------|---|---|
| 1. | i.) Coverage i.e., infrastructure for Har Ghar Jal (in terms of FHTCs provided to rural households) | <ul style="list-style-type: none"> • 100:0 for UTs without legislature • 90:10 for NE & Himalayan States & UTs with legislature • 50:50 for other States |
| | ii.) Support Activities iii.) WQM&S | <ul style="list-style-type: none"> • 100:0 for UTs without legislature • 90:10 for NE & Himalayan States & UTs with legislature • 60:40 for other States |
| 2. | World Bank Assisted Rural Water Supply and Sanitation Project – Low Income States (RWSSP-LIS) in four States namely Assam, Bihar, Jharkhand and Uttar Pradesh | <ul style="list-style-type: none"> • 50% external assistance routed through JMM • 33% from coverage component released under JMM (erstwhile NRDWP share) • 16%* State contribution • 1% community contribution <p>*16% averaged out figure considering all four States.</p> |
| 3. | JE-AES affected high priority districts (60 districts) | <ul style="list-style-type: none"> • 90:10 for Assam • 50:50 for other States |
| 4. | NWQSM in Arsenic and Fluoride affected habitations | <ul style="list-style-type: none"> • 90:10 for NE & Himalayan States • 50:50 for other States |

7.10 Fund flow

SWSM will open a single nodal account in any scheduled commercial bank. SWSM will obtain details from these banks operational in State headquarters on services like PFMS compliance necessary for JMM implementation. The releases by the Government of India to the State Government will be made to their state treasuries from where States will be transferring the fund to the single nodal account of SWSM within 15 days along with the corresponding matching State share. The SWSM can use the existing single nodal account of erstwhile NRDWP or may open a new account in any scheduled commercial bank at the State Headquarters for maintaining the nodal account under JMM, in case there is no single nodal account.



Any change in the nodal account will be allowed only with the concurrence of Department/ National Mission. A written undertaking from the Bank needs to be made available to the effect that the bank will follow the Guidelines of Government of India for making payments from Department/ National Mission Fund. The SWSM will communicate the details of the Bank branch, IFSC code and the account number to Department/ National Mission. Bank will allow transaction in nodal account only when the request for making the transaction is received through PFMS mode and if done through treasury, same will be captured/ reflected

in PFMS system by making suitable interface between concerned State treasury and PFMS systems and then only transaction be allowed. Bank will agree to abide by the instructions issued from time to time by Department/Mission regarding operation of the Account. The Integrated Management Information System (IMIS) software would support Accounting System and would be enabled to allow rural water supply department/SWSM and Bank branch concerned to make data entry Online for the transactions to be made by them.

Money accruing as interest will be credited to the same account and reflected in the Utilization Certificate (UC) of the relevant year. The expenditure out of the interest amount will be made on items of work as permitted in the guidelines. Any deviation of expenditure will be guided by the instructions/guidelines to be issued by Department/ National Mission from time to time. The Bank will intimate to the SWSM the interest amount credited by it to the account on quarterly basis.

The State Government/ SWSM will decide about the matching fund as per the prescribed funding pattern. On receipt of the Central and State share of JJM by the SWSM in the single nodal account, its allocation among the Districts, based on the annual district action plans(DAP) finalized by the respective SWSM shall be made within two weeks. Based on the allocation, a drawl limit will be set for every district by the SWSM and it will authorize districts to raise payment advice and payment will be made from Single Nodal Account.

DWSM will get the work implemented as per the DAP and fund available at the district level, through Gram Panchayat and/ or its sub-committee, i.e. VWSC/ Paani Samiti/ User Group or PHED/ RWS Department as the case may be. After execution of the work, PHED/ RWS Department will raise the bill to DWSM/ SWSM as the case may be, who in turn will get the work inspected by an empanelled third-party agency. Thereafter, subject to due satisfaction of quality and quantity of work performed, the DWSM/ SWSM, as the case may be, will arrange to make the payments to the agency. The payments advice in PFMS mode will be raised by the DWSM/ SWSM to make payment to the agency for the executed works subject to fund allocation/ drawl limit set for the district by SWSM for that particular year. Payment advice generated through treasury mode will only be allowed only if the same is captured in PFMS system, by making suitable interface between concerned State treasury and PFMS. The payment advice will be sent by DWSM/ SWSM in PFMS mode to make the payments from Single nodal account to the account of concerned agency as authorized. No advance to any other account be made except to that of executing agency towards mobilization advance as per contract.



DISCLAIMER

The issue of this document does not in any way commit or otherwise obliges CGPHED/JJM to proceed with all or any part of the empanelment or selection process. The EOI request is not the subject of any contract process or any contractual obligations between CGPHED/JJM and applicants. CGPHED/JJM may, at its absolute discretion, reject or abandon any part or whole of the process without giving prior notice to the applicants. CGPHED/JJM is empowered to exercise its powers either to consider or reject any offer/EOI at any point of time without assigning any reasons whatsoever.

If any malpractice, non-adherence to Standards and Specifications in production/supply of materials is observed, the company shall be Blacklisted/Debarred up to 3 years from all future business in CGPHED/CGJJM and SD shall be forfeited and the information shall be passed across all department without any prior notice.

**CHECK LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH TECHNICAL BID**

| Sr. | Minimum Eligibility Criteria | Supporting documents to be Submitted | Page No. of Documents |
|-----|---|---|-----------------------|
| 1. | Legal Entity: The Bidder may be a limited liability partnership (LLP), partnership firm validly incorporated and/or registered under the laws of India (Consortium is not allowed) | Bidder should submit the duly certified document as following: a) Certificate of Incorporation b) Copy of GST Registration Certificate c) Copy of PAN d) Constitution Certificate as issued by competent authority | |
| 2. | The Bidder must currently be empanelled with the CAG for audit of Government Accounts. | CAG Empanelment Letter for Financial Year 2025-26. | |
| 3. | The Bidder should be a Chartered Accountant firm/LLP with Head/Branch Office in Chhattisgarh as on 01.01.2025. The Bidder should be operational in India for at least last five financial years as of 1st January, 2025. Consortium/ Joint venture is not allowed. | Bidder should submit the self-certified documents of following: a) Certificate of LLP registration in India/Partnership Registration and Latest Partnership Deed b) Constitution certificate issued by ICAI as on 01.01.2025. | |
| 4. | The Bidder should be having an experience of statutory audit of Centrally Sponsored Schemes / Externally Aided Projects in Chhattisgarh with a minimum fee (including GST) of Rs. 50,000/- each during last five financial years (2019-20 to 2023-2024) | Copies of PO/Work Orders from the concerned department. Copies of Experience/completion certificate of statutory audit of Centrally Sponsored Schemes / Externally Aided Projects in Chhattisgarh from the concerned department. | |

| | | | |
|----|--|--|--|
| 5. | <p>Turnover:-</p> <p>The Bidder should have as average annual turnover from services only of Rs. 50 Lakhs or more, during the last five financial years. (2019-20, 2020-21, 2021-22, 2022-23 & 2024-25)</p> | <p>Copies of Certified audited Financial statement/ Balance sheet /Profit and Loss statement</p> | |
| 6. | <p>The Bidder should have minimum 2 Partners (CA) out of which there should be at least 1 FCA as on 01.01.2025. At least one partner should be DISA Qualified & one CA paid assistant in the firm as on 01.01.2025 as per ICAI record.</p> | <p>Self-Certified Constitution Certificate as issued by ICAI as on 01.01.2025.</p> | |
| 7. | <p>Firm must have one valid “PEER REVIEW CERTIFICATE”</p> | <p>Self-Certified Constitution Certificate as issued by ICAI</p> | |
| 8. | <p>Blacklisting/Debarred: The bidder should not have been debarred and/or blacklisted by any State/Central Govt./ULB/Semi Government Organization /PSU in India</p> | <p>Bidder should submit Self declaration that the Bidder is not debarred and /or black listed as on the date of issue of the EOI. Self-Declaration Certificate to be enclosed in the bid duly signed by the authorized signatory on its letter head.</p> | |