



भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD
(A Government of India Undertaking – Ministry of Textiles)
CIN:U51490MH1970GOI014733

“Kapas Bhawan, Plot no-14, Near LIC Office, pannadhai Circle, Azad Nagar Bhilwara – 311001. Telephone No: - 01482-251326 / 252766 Fax No: - 01482 – 250506 Website: www.cotcorp.org.in. E-mail: bhilwara@cotcorp.com, (Ministry website: texmin.nic.in)



NO.CCI:BHL:PHY.VERIF.2025-26/

11 February, 2026

स्टॉक के भौतिक सत्यापन हेतु टेंडर

भारतीय कपास निगम लिमिटेड राजस्थान राज्य की **Independent Chartered Accountant** फर्मों से दो बिड-सिस्टम में सीलबंद निविदाएं आमंत्रित करता है। इन निविदाओं का उद्देश्य 31 मार्च 2026 तक शाखा कार्यालय भीलवाड़ा के अधिकार क्षेत्र में आने वाले अलग-अलग केन्द्रों पर भण्डारित की गयी कॉटन बेल्स, कपास, लेंट कॉटन, कॉटन सीड, हेसियन/ग्रे क्लॉथ, तिरपाल आदि के स्टॉक का भौतिक सत्यापन करना है।

फर्म निर्धारित प्रोफार्मा में सीलबंद टेंडर जमा कर सकती है। "स्टॉक के भौतिक सत्यापन के लिए टेंडर" लिखकर उप महा-प्रबन्धक के नाम से सीलबंद टेंडर **5 मार्च 2026** को दोपहर **3.00 बजे** तक "कपास भवन", प्लॉट नंबर-14, LIC ऑफिस के पास, पन्नाधाय सर्कल, आज़ाद नगर भीलवाड़ा – 311001 पर रखे टेंडर बॉक्स में डाले जा सकते हैं। टेंडर बॉक्स उसी दिन दोपहर 3.30 बजे टेंडर देने वालों की मौजूदगी में खोला जाएगा, जो मौजूद रह सकते हैं।

तय टेंडर फॉर्म और लागू नियम और शर्तें निगम की वेबसाइट: www.cotcorp.org.in और सरकारी वेबसाइट: www.eprocure.gov.in से ली जा सकती हैं।

उप महा-प्रबन्धक

TENDER FOR CARRYING OUT PHYSICAL VERIFICATION OF STOCKS

The Cotton Corporation of India Limited invites Sealed Tenders in two bid-systems from the **Independent Chartered Accountant firms in the State of Rajasthan** for carrying out physical verification of its stocks of all kinds of cotton bales, kapas, Lint Cotton, cotton seed, hessian/grey cloth, tarpaulins etc., as on 31st March 2026 stored in various **centers under the jurisdiction of Branch Office Bhilwara.**

The firm may submit sealed tenders in the prescribed format. Sealed tenders superscribing "**TENDER FOR CARRYING OUT PHYSICAL VERIFICATION OF STOCK**" **addressed to Dy.General Manager** may be dropped in the Tender Box kept at "**Kapas Bhawan**", Plot No-14, Near LIC Office, Pannadhai Circle, Azad Nagar Bhilwara – 311001 on or before **5th March 2026** upto **3.00 p.m.** which will be opened on the same day at 3.30 P.M., in the presence of tenderers who may remain present.

The prescribed tender form & applicable Terms & Conditions can be obtained from Corporation website : www.cotcorp.org.in & Government website : www.eprocure.gov.in

DY.GENERAL MANAGER

TENDER FOR CARRYING OUT PHYSICAL VERIFICATION OF STOCKS

**TECHNICAL BID: I
(SPECIFICATIONS)**

A. Eligibility Criteria:

- The firm should be an Independent Chartered Accountant firms having valid certificate of practice from CA institute and must have minimum 3 years' experience.
- The firm or any partner of the firm having stake in any godown which was given to the CCI for storage purpose, shall not be entitled to participate in this tender. A self-declaration to this effect must be enclosed with Technical Bid-I.
- Self-attested copy of PAN & GST number is mandatory along with Technical Bid- I.
- The firms appointed as internal auditor in any of the branch of the corporation will not be eligible for participation in the tender. A self-declaration to this effect must be enclosed with Technical Bid-I.

B. General Information

1) Whether the firm has office in Rajasthan

Yes	No
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If yes, please furnish the following details :-

- i) Name of the Organization/Firm
- ii) Year of Establishment
- iii) Contact person
- iv) Address of the Registered Office.
(with Phone/ mobile no., and email id)

2) Whether Firm or any partner of the firm has given their godowns to CCI for storage purpose.

Yes	No
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3) Whether Constitution of firm has been enclosed :

Yes	No
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- 4) (a).Name and Address of Bankers
(b). Account No.
(c). MICR code
(d). IFSC code

C. OTHER TERMS

- 1) The firm or any partner of the firm, who has given their godowns to the CCI for storage purpose, shall not be entitled to participate in this tender as it will adversely affect the independence of the Firm to carry out physical verification of the stocks.
- 2) The firm shall be required to carry out physical verification of the stocks of the Corporation as on 31st March, 2026 in respect of all centers/ G&P Factories / other destinations under the jurisdiction of **Branch Office, Bhilwara**. For physical

verification of stocks, their team shall visit the Branch Offices well in time preferably before 31st March, 2026 itself to collect the details of the centers/stocks for verification.

3) The firms appointed as internal auditor in any of the branch of the corporation will not be eligible for participation in the tender.

- 4) The firm shall ensure that their team visits each centre/G&P Factories/ other points for physical verification of stocks as per the detail provided by the Branch Offices.
- 5) The firm shall also be required to carry out physical verification of all kind of stocks stored in Central Warehousing Corporation (CWC) / State Warehousing Corporation (SWC) / Private godowns under management of CWC/SWC/Ginning & Pressing Factories and stocks lying in other private godowns. Besides this, the firm shall also verify the stocks all bales for its physical availability under GSF (Godown Storage Facility), whether belonging to private mills or institutional buyers. The job of physical verification should be completed by the firm within stipulated time by deploying adequate man-power.
- 6) The stocks to be verified shall include kapas, lint cotton, cotton bales, Grey Cloth / Hessian bales, tarpaulins and cottonseed etc stored in open or in boras, bags etc. Miscellaneous cotton either in bales or in loose, is also to be verified.
- 7) While carrying out physical verification of stocks, full particulars like crop year, variety, grade, Contract Number, particular of item, storage place, weight and other related particulars are to be mentioned clearly and specifically. If any stock is found damaged or affected then its full particulars are to be given in the verification report.
- 8) If at a particular centre, stocks available pertain to more than one centre then physical verification of stocks shall be done center-wise and report shall be prepared center-wise.
- 9) Stocks of only serviceable tarpaulins are to be verified on single piece basis of 60'x40' or 40'x40' size each. Tarpaulins in pieces are not to be taken into account.
- 10) Before carrying out physical verification, written declaration may be obtained from the Centre in-Charge regarding particulars of stocks available and its location/storage point. In respect of stocks inside the G&P factories, the written declaration must be signed by Centre In Charge and Factory In Charge of CCI and authorized representative of G&P factory and on the basis of these written declarations, physical verification may be carried out. In respect of stocks of cotton bales under GSF scheme, name and address of the mill with location of godown may be spelled out clearly in the report.
- 11) Physical verification of the stocks at all points/centers must be completed before 10th April, 2026. The physical verification report is to be submitted within 3 working days to the Branch Office along with full supporting documents/ declaration/ calculation sheets/weight check details etc as a proof of actual physical verification done at each center/point.

- 12) Operations of the Corporation are spread over at more than 18 centers but verification of stocks shall depend on availability of stocks at different centers to be declared by Branch Office, Bhilwara.
- 13) All work pertaining to physical verification of stocks etc shall be organized by the firm in close coordination with all concerned to avoid any delay.
- 14) For carrying out physical verification work, payment shall be made by the Branch Office within 20 days on receipt of bill from the firm as per rate decided/finalized by the Branch Office subject to timely completion of the work, submission of reports and other documents as per requirement. For any delay in completion of physical verification/ submitting report, a penalty of 1% of total value per day up to submission of report will be deducted.
- 15) Tenderer should submit the tender as under :
 - Envelope A : Envelope A marked as Technical Bid-1 on the envelope, should contain Technical Bid-1 (Specification), along with other terms.
 - Envelope B : Envelope B marked as Financial Bid-2 on the envelope, should contain Financial Bid-2 (Price Quotation).
 - Envelope C : Envelope C should contain Envelope A and Envelope B duly superscripting "Tender for carrying out physical verification of stocks".Note : Each envelope should contain the name and address of the firm.
- 16) Financial Bid-2 for price quotations shall be opened in respect of those tenderer who qualify Technical Bid-1. Thereafter the rates will be finalized with L-1 tenderer. Looking to the requirement 60% of total work can be given to L-1 tenderer and 40% to L-2, If L-2 bidder agrees to work at the rate of L-1 tenderer.
- 17) The tender should be signed by the person having necessary authorization.
- 18) Tenders containing false, incomplete and/or inadequate information are liable to be rejected.
- 19) The Corporation reserves the right to accept or reject any/all tender. However, in case any tender is rejected, parties may seek the reasons for rejections. In case, parties have any query about the tender condition they may seek clarification from the Corporation.

Signature of the Tenderer:

Name of the Tenderer :

Address & Seal :

Contact Tel./Mobile Nos. :

TENDER FOR CARRYING OUT PHYSICAL VERIFICATION OF STOCKS

FINANCIAL BID: II (PRICE QUOTATIONS)

Please quote your minimum acceptable rates for the following:

Sr. No.	Item for Physical Verification	Unit	Approx. Quantity (All centres) (A)	Lowest Acceptable rate in Rs. per unit (B)
	I	II	III	IV
1.	Cotton Bales/ Boras/ Bundle	Per Bale/ Bundle/bora	51217	
2.	Kapas (raw cotton)	Per Full heap of kapas	1	
3.	Cotton Seed	Per Full heap of cotton seed	5	
4.	Part Heaps of Kapas/ cotton seed (on actual weighment basis)	Per Quintals	--	
5.	Hessian/grey cloth bales	Per bale or part thereof	--	
6.	Tarpaulins -cotton canvas / PVC (each of 60' x 40' or 40'x40' size)	Per tarpaulin	69	
7.	Expenses including traveling/lodging / boarding/ incidental etc.	Per centre	10	

Note: 1) The above rates should be inclusive of all taxes and levies.

2) The approximate quantity shown above is just estimated quantity, which may vary depending upon procurement/deliveries effected before 31st March 2026 or otherwise also.

3) The L-1 will be decided on the basis of actual total cost of work i.e. (A x B) based on actual quantity as on 31st March, 2026.

Signature of the Tenderer:

Name of the Tenderer :

Address & Seal :

Contact Tel./Mobile Nos. :

**CHECK LIST FOR SUBMISSION OF TENDER FOR CARRYING OUT PHYSICAL
VERIFICATION OF STOCKS.**

TENDERERS MUST CHECK THE FOLLOWING POINTS BEFORE SUBMITTING THE TENDER:

- | | | |
|---|--|--|
| 1 | Whether self-attested copies of PAN and GST registration are enclosed. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 2 | Whether a self-declaration is enclosed confirming that the firm or any of its partners does not have any stake in godown which were given to CCI for storage purposes. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 3 | Whether a self-declaration is enclosed confirming that the firm has not been appointed as an Internal Auditor in any branch of CCI. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 4 | Whether the Envelope A contains Technical Bid-I and other terms. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 5 | Whether the Envelope B contains Financial Bid-II. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 6 | Whether the entire Tender Documents are duly signed and numbered by Authorized Representative. | Yes <input type="checkbox"/> No <input type="checkbox"/> |

THE COTTON CORPORATION OF INDIA LTD, BHILWARA

LIST OF GODOWNS (F.P.BALES/TARPAULINES)

SR. No.	Godown Name	District
1	CWC, PIPARCITY	JODHPUR
2	CWC, JHUNJHUNU	JHUNJHUNU
3	RSWC, MERTACITY	NAGAU
4	CWC, BEAWAR	BEAWAR
5	RSWC, BASNI	JODHPUR
6	RSWC, NAGAU	NAGAU
7	APMC, GANGAPUR	BHILWARA
8	RSWC, GULABPURA	BHILWARA

LIST OF CENTRES / G & P FACTORY (COTTON SEED)

SR. No.	District	Centre	G & P Factory Name
1	JHUNJHUNU	SURAJGARH	SMI INTERNATIONAL PVT. LTD.
2			SHREE AMBICA COTTEX
3			SHREE NOJJA SHAKTI COTTON MILL
4	NAGAU	NAGAU	HITEN AGRIPRO PVT. LTD.
5			RUKMANI OIL AND GINNING MILL
6			NEW DADU COTTON MILL
7	CHITTORGARH	KAPASAN	K.K.COTTEX
8	NAGAU	KHINVSAR	MAHALAXMI TRADERS
9			RAM SNEHI GINNING & PRESS INDUSTRIES
10	NAGAU	JAYAL	SHREE GURU KRIPA GINNING INDUSTRIES
11	JODHPUR	OSIAN	VEER TEJAJI INDUSTRIES
12			BALAJI GINNING INDUSTRIES
13			DIVYA COTTEX
14			DARSHAN COTTON INDUSTRIES
15			HITEN INDUSTRIES
16			SHIVAM COTTON INDUSTRIES
17			HARIOM COTTON
18	NAGAU	MERTACITY	MARUDHRA OIL INDUSTRIES
19			SHRI MAHALAXMI UDHYOG
20			HITEN AGRIPRO PVT. LTD.
21			SHREE SHIV SHAKTI UDHYOG
22			SANT SHREE SEWADAS JI COTTON
23			SHREE GIRIRAJ COTTON MILLS
24	BHILWARA	KOTRI	MANJEET FIBERS PVT. LTD.
25	PHALODI	DECHU	JOGMAYA COTTON INDUSTRIES
26	BHILWARA	GANGAPUR	MOHANLAL JETHMAL SURANA & SURANA GINNING AND PRESSING FACTORY

